



TALBOT COUNTY, MARYLAND

County Council

MINUTES

September 26, 2017

Present – President Jennifer L. Williams, Vice President Corey W. Pack, Dirck K. Bartlett, Chuck F. Callahan, Laura E Price, County Manager R. Andrew Hollis and Acting County Attorney Anthony Kupersmith.

- I. Agenda – Ms. Williams requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, September 26, 2017.
- II. Minutes – Ms. Williams requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, August 22, 2017.
- III. Disbursements – Ms. Williams requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, September 19, 2017 and Tuesday, September 26, 2017.
- IV. Update by Talbot County Board of Health – Fredia Wadley, M.D., Talbot County Health Officer – Dr. Wadley stated that of the 2,089 overdose deaths in Maryland in 2016, 10 were in Talbot County, and that this year the death toll in Maryland is anticipated to reach 2,500. She provided an update on on-going efforts by various agencies in Talbot County to combat the opioid crisis and provided information on how funding is being utilized. She stated that \$40,000 of the \$79,565 approved for the Opioid Intervention Team Plan is being used for recovery beds to assist those individuals who are being released from the Detention Center with assimilation back into the community; individuals coming before the Problem Solving Court; and those individuals who have been in a detoxification facility and are returning to the community. She stated that Mid-Shore Behavioral Health was recently awarded \$277,000 to help expand the availability of crisis beds in area recovery houses and has also submitted a proposal for funding an expansion of their mobile crisis teams and crisis line; and the feasibility for location for one “safe station” in Talbot County is also under consideration. Dr. Wadley stated that a comprehensive prevention plan for the County is in process of being finalized and outlined the various components comprising the plan and challenges faced with regard to implementation, including funding and the lack of behavioral health providers for children and adolescents. Council discussion ensued with Dr. Wadley. Dr. Wadley briefed the Council on the use of the NARCAN[®] nasal spray which is used to counteract the life-threatening effects of an opioid overdose and, at Council’s previous request, provided an explanation on identifying the symptoms of a possible opioid overdose and an abbreviated demonstration on administering NARCAN[®]. She stated that as of June 2017 NARCAN[®] no longer requires a prescription to purchase. Council discussion again ensued with Dr. Wadley and Brian LeCates, Acting Director, Talbot County Emergency Services. Dr. Wadley will continue to update the Council on a regular or as-needed basis.
- V. Presentation of Certificate of Appreciation to Missy Warfield, Retiring Co-Leader, Easton Maryland Branch, Charcot-Marie-Tooth Association – Mr. Bartlett read a certificate of appreciation into the record in recognition of Missy Warfield’s dedication to, and leadership of, the Easton Branch of the Charcot-Marie-Tooth Association. Ms. Warfield stated that she and her husband began the support group after two of their grandchildren were diagnosed with Charcot-Marie-Tooth Disease, a debilitating, inherited neurological disease which causes nerve damage, with which she has also been diagnosed. Ms. Warfield stated that Mr. Clark Semmes of Trappe, who has also been diagnosed with the disease will assume leadership of the Easton Branch of the Charcot-Marie-Tooth Association.

- VI. Proclamation: September 2017 as General Aviation Month in Talbot County – Prior to presentation of the proclamation, Mike Henry, Manager, Easton Airport, stated that the purpose of the designation of September as General Aviation Month is to have communities recognize the importance that General Aviation brings to the communities they serve. He stated that in 2015, the latest statistics available, Easton Airport provided 483 jobs and created \$42,000,000 in business revenue, \$21,000,000 in personal income and \$2,000,000 in State and local taxes to Talbot County. The Clerk read a proclamation into the record in recognition of the important contributions of general aviation and community airports to Maryland’s economy through the various services they provide and their direct employment of thousands of citizens at airports throughout the state. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the proclamation by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan – Aye

Ms. Price presented the Proclamation to Mr. Henry and commended him for his leadership of Easton Airport. Mr. Henry thanked the Council for their support of the Airport and encouraged everyone to attend Airport Day on Saturday, September 30, 2017 from 10:00 a.m. to 2:00 p.m.

- VII. Presentation of FY2019 Talbot County Public Schools Capital Improvement Program – Kevin Shafer, Plant Operation & Transportation Manager, Talbot County Public Schools – Mr. Shafer utilized a PowerPoint presentation to brief the Council on the following projects included in the FY2019 Capital Improvement Plan (CIP) for Talbot County Public Schools to be submitted to the Interagency Committee for Public School Construction (IAC) based on priority: (Priority #1) Easton Elementary Dobson/Moton Replacement Project; Mr. Shafer provided information on the proposed square footage of the facility, student enrollment projections, State and County contributions toward the projected cost for the project and the anticipated timeline for completion of the project; (Priority #2) Easton High School Complete Roof Replacement; (Priority #3) Easton High School Replacement of Rooftop HVAC Units; and (Priority #4) Chapel District Elementary School Complete Roof Replacement. Mr. Shafer stated that the anticipated cost for all projects totals \$59.6 million. Council discussion ensued with Mr. Shafer as the various projects were brought forward, particularly with regard to the Dobson/Moton Replacement Project. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council approved forwarding a letter of support to the Interagency Committee for Public School Construction for the FY2019 Capital Improvement Plan as presented, contingent upon the availability of funding.
- VIII. Presentation on Eastern Shore Climate Adaptation Partnership – Brian Ambrette, Coastal Resilience Manager, Eastern Shore Land Conservancy; Jim Bass, Talbot County Emergency Management Coordinator; Martin Sokolich, Talbot County Long Range Planner – Mr. Ambrette stated that the purpose of the Eastern Shore Climate Adaptation Partnership (“the Partnership”), in which Mr. Bass and Mr. Sokolich participate, is to assist communities with understanding the anticipated changes sea level rise and extremes in weather will have on those communities and to plan for and reduce impacts from same. He stated that at present, the six upper and mid-Shore counties as well as the Town of Oxford and the City of Cambridge participate in the work of the Partnership along with representatives of Eastern Shore Land Conservancy, the Nature Conservancy, and the Urban and Sustainability Directors Network. Mr. Ambrette stated that one of the goals of the Partnership is to assist Talbot County with achieving the recommendations outlined in its Hazard Mitigation and Community Resilience Plan. Council discussion

ensued with Mr. Ambrette, Mr. Bass and Mr. Sokolich regarding the timeframe for anticipated rise of sea levels on the Delmarva Peninsula and specifically in Talbot County between now and 2050. Mr. Ambrette requested Council's continued support of Mr. Bass' and Mr. Sokolich's participation in the Partnership; Council's continued letters of support for grant applications submitted by the Partnership, and requested Council's consideration to have the representatives of Partnership return in 12-18 months with a proposal to formalize the Partnership's leadership structure and long term sustainability. Mr. Ambrette concluded his presentation by issuing an invitation to the Council to attend a workshop for local elected leaders and staff on the rise of chronic flooding on Thursday, October 5, 2017.

IX. Introduction of Numbered Resolutions:

A RESOLUTION TO AMEND THE TALBOT COUNTY COMPREHENSIVE WATER AND SEWER PLAN ("CWSP") TO CREATE A NEW SEWER SERVICE AREA COMPRISED OF CERTAIN PARCELS OF LAND IN THE VILLAGES OF BOZMAN AND NEAVITT DESIGNATED AS "TIER III-B" IN THE 2016 TALBOT COUNTY COMPREHENSIVE PLAN ("COMPREHENSIVE PLAN") AND CERTAIN ADDITIONAL PARCELS OF LAND DESIGNATED AS "TIER III-C" IN THE COMPREHENSIVE PLAN (COLLECTIVELY, THE "ELIGIBLE PROPERTIES"); TO CLASSIFY AND MAP THE ELIGIBLE PROPERTIES AS "S-1" IMMEDIATE PRIORITY STATUS; TO APPROVE A CAPITAL PROJECT TO EXTEND SANITARY SEWER SERVICE FROM THE REGION II WASTEWATER TREATMENT PLANT IN ST. MICHAELS TO SERVE THE ELIGIBLE PROPERTIES; TO PURSUE GRANT FUNDING AND LOW-INTEREST LOANS TO FUND THE PROJECT; TO REQUIRE OWNERS OF THE ELIGIBLE PROPERTIES TO PAY CONNECTION AND SERVICE CHARGES, AS ESTABLISHED FROM TIME TO TIME, AND TO CONVEY EASEMENTS TO THE COUNTY FOR ACCESS, MAINTENANCE, AND REPAIR OF INDIVIDUAL SYSTEMS; AND TO ESTABLISH ADDITIONAL TERMS AND CONDITIONS APPLICABLE TO THE EXTENSION OF SEWER TO THE ELIGIBLE PROPERTIES was read into the record by the Clerk and brought forward for introduction. Prior to introduction, Mr. Bartlett stated that the goal of the resolution is to assist those owners of small lots in the subject villages which have failing septic systems but do not have room on the property to replace the system. He stated that being connected to sewer will allow the effluent to be properly treated. He stated that being connected to sewer will also allow the property owners to improve their properties, which they are unable to do at the present time. Mr. Bartlett concluded his comments by stating that, in his opinion, being connected to sewer is a viability issue for these villages; without it, the village deteriorates over time when no one can improve their property; the resolution is an environmental effort to take the septic systems offline so they are not polluting the Bay. The resolution was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price and Ms. Williams as Resolution No. 250. A public hearing was scheduled for Tuesday, October 24, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A RESOLUTION AUTHORIZING THE TRANSFER OF INDUSTRIAL PARK ROAD TO THE TOWN OF EASTON AND AUTHORIZING THE EXECUTION OF A QUITCLAIM DEED TO EFFECT THE TRANSFER was read into the record by the Clerk and brought forward for introduction. The resolution was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price and Ms. Williams as Resolution No. 251. A public hearing was scheduled for Tuesday, October 24, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

X. Eligible for Vote:

Bill No. 1374, A BILL TO ADOPT THE *TILGHMAN VILLAGE MASTER PLAN (JUNE 2017)* IN ACCORDANCE WITH THE *TALBOT COUNTY COMPREHENSIVE PLAN, 2016*, AND THE

PROVISIONS OF LOCAL GOVERNMENT ARTICLE § 10-324 AND LAND USE ARTICLE § 1-405 *ET SEQ.*, ANNOTATED CODE OF MARYLAND was read into the record by the Clerk and brought forward for vote. Prior to the vote, Miguel Salinas, Assistant Planning Officer, stated that he wished to clarify what may have been some confusion as to the intended purpose of the Tilghman Village Master Plan in statements made by several citizens during the public hearing on the legislation on Tuesday, September 12, 2017. He stated that the Plan is a set of recommended strategies to incentivize a viable and sustainable economy for Tilghman that is in keeping with the character of the Village. He further stated that once the Plan is adopted, the Council can, if it chooses to, implement one or more of the recommended strategies. He emphasized that adoption of the Plan does not formally adopt any working waterfront overlay district, or adopt any boundary for such a district. Council discussion with Mr. Salinas ensued. The Council approved Bill No. 1374 by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan – Aye

Bill No. 1374 will take effect as provided for in the legislation.

Resolution No. 248, A RESOLUTION CONCERNING THE PROPOSED ANNEXATION OF NINE PARCELS OF LAND, OR PORTIONS THEREOF, LOCATED ALONG BROOKS LANE IN ST. MICHAELS, MARYLAND, FURTHER DESCRIBED AS TAX MAP 200, PARCELS 1679, 1688, 1689, 1690, 1691, 1692, 1692A, 1694, AND 1695, CONSISTING OF APPROXIMATELY 2.692 ACRES OF LAND, MORE OR LESS, TO BE REZONED UPON ANNEXATION FROM THE COUNTY’S TOWN RESIDENTIAL ZONE TO THE TOWN OF ST. MICHAELS’ RESIDENTIAL ZONE (“R-1”) PURSUANT TO THE ANNEXATION PLAN PREPARED BY THE COMMISSIONERS OF ST. MICHAELS DATED AUGUST 11, 2017, AND WAIVING THE 5-YEAR HOLD ON THE PROPOSED REZONING IN ACCORDANCE WITH MD. CODE, LOCAL GOV’T ARTICLE, § 4-416 was read into the record by the Clerk and brought forward for vote. Prior to the vote, an amendment to the resolution was read into the record as follows:

6. *The above findings and approvals are expressly conditioned on the Town of St. Michaels’ acceptance of Brooks Lane if and when the road is brought up to Town standards as set forth in the Annexation Plan and is widened to a minimum of 20 feet toward Tax Map 200, Parcel 1679, currently owned by Habitat for Humanity.*

Upon motion by Mr. Bartlett, seconded by Mr. Callahan, Council approved the amendment by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan – Aye

Resolution No. 248, as amended, was then brought forward for second reader. Upon motion by Mr. Bartlett and no objection by the Council, a full reading of the Resolution was waived. The Council approved Resolution No. 248, as amended, by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan – Aye

Resolution No. 248, as amended, is effective immediately.

Resolution No. 249, A RESOLUTION CONCERNING THE PROPOSED ANNEXATION OF TWO PARCELS OF LAND LOCATED AT 9433 AND 9456 OCEAN GATEWAY, EASTON, MARYLAND, FURTHER DESCRIBED AS TAX MAP 25, PARCELS 38 AND 241, LYING ON THE EAST SIDE OF OCEAN GATEWAY (U.S. ROUTE 50), CONSISTING OF 3.96 ACRES OF LAND, MORE OR LESS, OWNED BY JDOLIVER LLC, FINDING THAT THE PROPOSED REZONING FROM THE COUNTY’S EXISTING GENERAL COMMERCIAL (“GC”) ZONE (FOR TAX MAP 25, PARCEL 38) AND LIMITED INDUSTRIAL (“LI”) ZONE (FOR TAX MAP 25, PARCEL 241) TO THE TOWN’S GENERAL COMMERCIAL (“CG”) ZONE WILL ALLOW A SUBSTANTIALLY HIGHER DENSITY, EXCEEDING 50%, THAN COULD BE GRANTED FOR DEVELOPMENT OF THE PROPERTIES UNDER THE COUNTY’S EXISTING “GC” AND “LI” ZONING, AND FINDING THAT THE PROPOSED REZONING WILL ALLOW LAND USES THAT ARE SUBSTANTIALLY DIFFERENT FROM THOSE PERMITTED UNDER THE COUNTY’S EXISTING “GC” AND “LI” ZONING, AND WAIVING THE 5-YEAR HOLD ON THE PROPOSED REZONING IN ACCORDANCE WITH MD. CODE, LOCAL GOV’T ARTICLE, § 4-416 was read into the record by the Clerk and brought forward for vote. Prior to the vote, Mary Kay Verdery, Planning Officer, stated that the Planning Commission is in support of waiving the 5-year hold. The Council approved Resolution No. 249 by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan – Aye

Resolution No. 249 is effective immediately.

- XI. Request for Abatement from County Real Property Taxes – Angela Lane, Talbot County Finance Director - Ms. Lane read the list of property owners requesting abatement from County Real Property Taxes for 47 properties totaling \$37,006.70. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved the requests as presented by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan – Aye

- XII. Request for Council Approval of Letters to Property Owners Regarding Acquisition of Avigation Easements/Removal or Lighting of Obstructions for Runway 15-33 and Runway 4-22 at Easton Airport – Mike Henry, Manager, Easton Airport, stated that as part of Easton Airport’s five-year Capital Improvement Plan (CIP), which has been in progress for eleven years, the Airport will be forwarding letters

to 62 property owners who own property within the FAA’s Part 77 airspace. He stated that the purpose of the letters is to set up individual meetings with each of the property owners to discuss obstruction removal and/or lighting of various features on their specific property. He stated that the scope of the project includes the re-establishment of the runway to the southwest and to extend it 900’ in that direction; the construction of an airport service road, hangars and aircraft parking apron; FAA regulations for Part 77 airspace requires an obstruction free approach to the airport. Council discussion with Mr. Henry ensued. He emphasized that no homes are impacted by the CIP project which was approved by the Council as part of the Airport Layout Plan in 2009. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved forwarding the letters to the property owners by voting 5 – 0 as follows:

- Ms. Williams – Aye
- Ms. Price – Aye
- Mr. Bartlett – Aye
- Mr. Pack – Aye
- Mr. Callahan - Aye

XIII. County Manager’s Report:

A. Bid No. 16-01, TALBOT COUNTY BIOSOLIDS UTILIZATION FACILITY IMPROVEMENTS - TALBOT COUNTY, MARYLAND (Change Order #11) – Requested Council approval of Change Order #11 to Bid No. 16-01 in the sum of \$16,651.59 for improvements to the plant’s water system, controls and recirculation for the grease storage system and a valve checking mechanism required for automation of the grease transfer pumps. The original contract for the project was in the sum of \$4,752,175.00; approval of Change Order #11 would bring the total of all change orders to \$38,000, for a total project cost to date of \$4,790,957. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council approved the Change Order by voting 5 – 0 as follows:

- Ms. Williams – Aye
- Ms. Price – Aye
- Mr. Bartlett – Aye
- Mr. Pack – Aye
- Mr. Callahan - Aye

B. Bid No. 17-08, REQUEST FOR LETTERS OF INTEREST – ARCHITECTURAL/ENGINEERING SERVICES FOR TALBOT COUNTY DEPARTMENT OF PUBLIC WORKS – Requested Council approval of the County Engineer’s recommendation to award Bid No. 17-08 to the following three (3) firms: Davis, Bowen & Friedel, Inc.; Lane Engineering, LLC; and Wallace Montgomery & Associates, Incorporated. Ray Clarke, County Engineer, stated that as projects arise for which the firms are needed, each company will submit a proposal which will subsequently be recommended to Council for award to one of the firms. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council approved Bid No. 17-08 as recommended by voting 5 – 0 as follows:

- Ms. Williams – Aye
- Ms. Price – Aye
- Mr. Bartlett – Aye
- Mr. Pack – Aye
- Mr. Callahan - Aye

- C. Black Walnut Point Revetment Repair – Requested Council’s approval of the recommendation of the Director of the Department of Parks & Recreation to extend the contract with Slayden’s Excavating to repair an additional 300 feet of stone revetment at Black Walnut Point in the sum of \$116,160.00, the same price per foot for the current repair being conducted by Slayden’s Excavating; \$150,000 was included in the FY2018 Capital Budget for the project. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council approved extension of the contract by voting 5 - 0 as follows:

Ms. Williams - Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan – Aye

- D. Talbot County Historic Preservation Commission – Requested Council approval for the appointment of Janice Pifer to a three-year term on the Talbot County Historic Preservation Commission; said term will expire on July 1, 2020. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved the appointment by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan – Aye

- E. Talbot County Local Emergency Planning Committee – Requested Council approval to forward the names of the following individuals to the Governor for recommendation for reappointment and appointment, respectively, to three-year terms on the Talbot County Local Emergency Planning Committee: Anthony Smith, Police Chief of the Town of St. Michaels; Dave Stofa, Transportation and Security Manager, Talbot County Public Schools. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved forwarding the names to the Governor by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan - Aye

- F. Talbot County Parks & Recreation Advisory Board - Requested Council approval for the reappointment of Jamie Latham and Kim Kearns to four-year terms on the Talbot County Parks & Recreation Advisory Board as representatives of Trappe District and the Town of Oxford, respectively; said terms will expire on July 1, 2021. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved the reappointments by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan - Aye

- G. County Offices Closed – Mr. Hollis stated that County Offices will be closed on Monday, October 9, 2017 in commemoration of Columbus Day.

XIV. Council Comments:

Ms. Price – No comments.

Mr. Bartlett - Mr. Bartlett congratulated the Frederick Douglass Honor Society for hosting a wonderful event on Saturday and commended all those who helped organize the event. He stated that the town was bustling with people and the weather was great.

Ms. Callahan- Mr. Callahan concurred with Mr. Bartlett’s comments and stated that Ms. Williams looked good in the parade. He stated that it was a good turnout of the community for the lighting of the Courthouse purple the previous week; that about 1,000 people had shown up at Easton High School to hear Chris Herren speak about opioid abuse, and that he was glad to be a part of it.

Mr. Pack – Mr. Pack requested that prayers continue for the citizens of Puerto Rico who are dealing with the effects of Hurricane Maria. He expressed his regrets at not being able to attend the event for the lighting of the Courthouse and the event at Easton High School. Mr. Pack concluded his comments by congratulating Mr. Kupersmith and his wife on their new son.

Ms. Williams – Ms. Williams concurred with her colleagues’ comments about the lighting of the Courthouse and speaker Chris Herren. She stated that, in her opinion, both events were very meaningful and that the way the county has supported Project Purple is beyond anyone’s wildest expectations, and it has been a huge success in getting people involved and talking. Ms. Williams stated that the 2017 Drag Race to benefit Hospice raised \$62,000 for the Festival of Trees and that if you missed seeing Ms. Velocity you missed seeing an amazing sight.

- XV. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council voted to adjourn and to reconvene in Closed Session for discussion of legal, personnel, and real estate matters and to reconvene at 4:30 p.m. on Tuesday, October 10, 2017 and immediately adjourn into Closed Session for discussion of legal, personnel and real estate matters as listed on the Statement for Closing the Meeting, and at 6:00 p.m. for the regularly scheduled meeting by voting 5 – 0 as follows:

Ms. Williams - Aye
Ms. Price - Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan- Aye

The meeting adjourned at 7:59 p.m.

The transcript of the September 26, 2017 County Council meeting is available for review in the Office of the County Manager during regular office hours.

- XVI. On Tuesday, September 26, 2017 a Closed Session of the Talbot County Council convened at 4:35 p.m. in the Bradley Meeting Room and County Council Conference Room. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council met in Closed Session by voting 5 – 0 as follows:

Mr. Bartlett – Aye
 Mr. Callahan - Aye
 Mr. Pack – Aye
 Ms. Price – Aye
 Ms. Williams – Aye

In accordance with General Provisions Article § 3-305(b)(1)(i)(3)(7)(8) the purpose of the Closed Session was for personnel matters to discuss a personnel matter at Planning & Zoning and to interview a candidate for the Assistant County Attorney position; for legal matters for an update on a legal matter involving the County and Angel Enterprises and to discuss retaining outside legal counsel for possible litigation involving the County; and for a real estate matter to discuss lease negotiations. The Closed Session recessed at 6:00 p.m. and reconvened at 8:05 p.m. The Closed Session ended at 9:05 p.m.

CASH STATEMENT 9/19/2017

BALANCE 9/12/2017	\$40,088,784.34
FD/SS/MS WH SPECIAL RUN 9/8/2017	(8,491.42)
MD WH SPECIAL RUN 9/8/17	(1,591.28)
INTEGRA CLAIMS THRU 9/11/2017	(95,190.80)
FLEX SPENDING PPE 8/31/2017	(233.33)
USDA/RD MTHLY SEWER BOND PYMT SEPTEMBER 2017	(1,304.00)
SALES & USE TAX-HOG NECK GC 8/31/2017	(2,124.58)
INTEREST ON ACCOUNTS 8/2017	34,492.80
BANK CHARGES 8/2017	(3,505.33)
DEPOSITS	901,438.69
CHECKS	(395,974.87)
ADJUSTMENT TO CS 8/22/17 CHECKS	(1,447,936.70)
BALANCE 9/19/2017	<u>39,068,363.52</u>

AIRPORT ACCOUNTS

AIP42	0.00
AIRPORT ACCOUNTS TOTAL BALANCE	<u>0.00</u>

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		1.05%	18,000,000.00
TOTAL INVESTED			<u>\$18,000,000.00</u>

PETTY CASH BALANCE **\$15,570.00**

GRAND TOTAL ALL FUNDS **\$57,083,933.52**

CASH STATEMENT 9/26/2017

BALANCE 9/19/2017				\$39,068,363.52
FD/SS/MS WH 09/08/2017			(145,297.14)	
MD WH 9/08/2017			(35,807.48)	
PENSION DED PPE 9/08/2017			(34,712.21)	
SECU DED PPE 9/08/2017			(4,472.59)	
DEFERRED COMP DED PPE 9/8/2017			(14,742.73)	
FLEX SPENDING PPE 9/8/2017			(3,030.23)	
DEFERRED COMP PPE 9/08/2017 PLAN 401(A)			(2,698.38)	
INTEGRA CLAIMS THRU 9/18/2017			(53,133.71)	
ACH TRANSFERS			(14,343.53)	
SDAT/FY18 COST SHARING			(94,024.00)	
USDA/RD MARTINGHAM 3 RD QTR PYMT			(26,240.00)	
USDA/RD BIOSOLID 3 RD QTR PYMT			(60,886.00)	
DEPOSITS			1,483,465.71	
CHECKS			(1,118,486.58)	
VOIDED CHECK(S) #26971			1,915.79	
BALANCE 9/26/2017				<u>38,945,870.44</u>
<u>AIRPORT ACCOUNTS</u>				
AIP42			0.00	
AIRPORT ACCOUNTS TOTAL BALANCE				<u>0.00</u>
INVESTMENTS – CERTIFICATES OF DEPOSIT				
<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>		<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		1.05%		18,000,000.00
TOTAL INVESTED				<u>\$18,000,000.00</u>
PETTY CASH BALANCE				<u>\$15,570.00</u>
GRAND TOTAL ALL FUNDS				<u>\$56,961,440.44</u>