



# TALBOT COUNTY, MARYLAND

County Council

MINUTES

October 23, 2018

Present – President Jennifer L. Williams, Vice President Corey W. Pack, Dirck K. Bartlett, Chuck F. Callahan, Laura E. Price, County Manager R. Andrew Hollis, and County Attorney Anthony Kupersmith. Assistant County Attorney Mary O'Donnell was absent.

- I. Agenda – Ms. Williams requested and received Council's unanimous consent for approval of the Agenda of Tuesday, October 23, 2018.
- II. Minutes – Ms. Williams requested and received Council's unanimous consent for approval of the Minutes of Tuesday, September 25, 2018 and Tuesday, October 9, 2018.
- III. Disbursements – Ms. Williams requested and received Council's unanimous consent for approval of the Disbursements of Tuesday, October 16, 2018 and Tuesday, October 23, 2018.
- IV. Introduction of Geneva Harrison, Emergency Management Coordinator, Talbot County Department of Emergency Services – Brian LeCates, Acting Director, Talbot County Department of Emergency Services, introduced Geneva Harrison as the new Emergency Management Coordinator for the Talbot County Department of Emergency Services. Ms. Harrison comes to Talbot County from Queen Anne's County where she served as the Public Information Officer for Queen Anne's County Public Schools and later worked in the Queen Anne's County Department of Emergency Management. Ms. Harrison stated that in December she will graduate from the Federal Emergency Management Agency (FEMA) basic academy for their emergency management program and that she currently has 330 hours of training so far; she is eligible for the FEMA Advanced Academy once she has three years of experience. Council welcomed Ms. Harrison to Talbot County.
- V. Proclamation: Economic Development Week – October 22, 2018 – October 26, 2018 – Prior to presentation of the proclamation, Sam Shoge, Economic Development Coordinator, Talbot County Department of Economic Development and Tourism, stated that the purpose of Economic Development Week, a State initiative, is to call attention to economic development and its ability to transform lives. He stated that the ability to earn a paycheck, in order to have a place to live and to provide for one's family is dependent upon having a job, which means economic development. He stated that the declaration of Economic Development Week is to showcase the successes of the department and the positive impact of economic development. Council discussion ensued with Mr. Shoge regarding recent and upcoming events relating to the activities of his department. The Clerk read a proclamation into the record which spoke of the various issues addressed by the Department of Economic Development and Tourism including, business retention and expansion, finance, international trade, infrastructure planning, and workforce development, among others, as well as the importance of recognizing the importance of business development on a local and statewide basis. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved the proclamation by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Ms. Williams presented the Proclamation to Mr. Shoge who accepted on behalf of the Department of Economic Development and Tourism.

- VI. Update by Talbot County Board of Health – Fredia Wadley, M.D., Talbot County Health Officer – Dr. Wadley updated the Council on the following matters: (1) Addiction – Dr. Wadley provided data on opioid deaths in Maryland for the first half of 2018. She stated that there was a 14.8% increase compared to the same time in 2017. Talbot County had a 7.9% decrease in reported overdoses: 467 compared to 507 in 2017 and 2 deaths compared to 5 for 2017; (2) Influenza – Dr. Wadley stated that Maryland has confirmed 14 cases of flu so far this season, five of which have been diagnosed as Type A-1 and 9 as Type B; (3) Shingles vaccine – Dr. Wadley stated that there is a new Shingles vaccine, Shingrix, which is far more effective than the previous vaccine; Shingrix is available by prescription; (4) Vital Statistics for Maryland and Talbot County – Dr. Wadley stated that the Vital Statistics for Maryland for 2017 show a decrease in Talbot County’s population from 38,053 to 37,123 during the timeframe from 2012 to 2017. She stated that there were 354 births in Talbot County in 2017 and outlined the percentages born to Hispanic, Asian-Pacific Islander, African-American and Caucasian women respectively, and emphasized the need for early prenatal care. She stated that women who do not receive early prenatal care are at higher risk of delivering an unhealthy baby. She stated that information provided by Dr. Kelly Griffith, Superintendent, Talbot County Public Schools, indicates that this year’s kindergarten class is 51% non-white, reflecting the increasing diversity across the country. Dr. Wadley stated that the percentage of children under the age of 18 living in poverty in Talbot County has increased from 14% to 16%; She stated that the county’s population also includes approximately 10,800 senior citizens, or 28 percent of the population, who are aged 65 and older; 53% of individuals in the county ages 18 to 65 are in the workforce compared with 61.8% of the population in the state. Talbot County’s lower percentage of that age group in the workforce means that there are less individuals to take care of those over 65, the age group which generally requires more services. Dr. Wadley emphasized that Talbot County has a smaller population in the workforce compared to the total population and an increasing percentage of children at a higher risk of poverty, not doing well in school, and not being prepared for the future workforce. If trends continue and there are no interventions, Talbot County will have a less prepared workforce in 20 years than it has now. She concluded her comments by stating that the Health Department, the Talbot County Department of Social Services, and Talbot County Public Schools have formed a partnership to help ensure children have a healthy start and start school ready to learn the necessary skills to do well in school.

- VII. Introduction of Administrative Resolution:

AN ADMINISTRATIVE RESOLUTION TO DIRECT THE ALCOHOLIC BEVERAGES INSPECTOR TO NOT ENFORCE MD. CODE ANN. ALCOHOLIC BEVERAGES § 30-2005 RELATED TO THE SALE OF ALCHOLIC BEVERAGES ON ELECTION DAYS was read into the record by the Clerk and brought forward for introduction. The administrative resolution was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams. Upon motion by Mr. Pack, seconded by Ms. Price, the administrative resolution was moved to second reader. Upon motion by Mr. Bartlett, and unanimous consent of the Council, a full reading of the administrative resolution was waived. The Council approved the Administrative Resolution by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

The Administrative Resolution is effective immediately.

VIII. Public Hearings:

Resolution No. 265, A RESOLUTION TO AMEND THE TALBOT COUNTY COMPREHENSIVE WATER AND SEWER PLAN TO RECLASSIFY AND REMAP REAL PROPERTY LOCATED ON LEEWARD LANE, TILGHMAN, MARYLAND, DESCRIBED AS TAX MAP 44, PARCEL 35, LOT 4, FROM UNPROGRAMMED TO “S-1” IMMEDIATE PRIORITY STATUS was read into the record by the Clerk and brought forward for public hearing. County Engineer, Ray Clarke stated that the Planning Commission, at its meeting on Wednesday, October 3, 2018, voted 5 – 0 that Resolution No. 265 was consistent with the Comprehensive Plan and to recommend that the County Council adopt same. He stated that the Public Works Advisory Board, at its meeting on Wednesday, October 3, 2018, vote 5 – 0 to recommend that the County Council adopt Resolution No. 265. The public was then afforded an opportunity to comment on the resolution. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council voted to bring Resolution No. 265 to third reader by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Upon motion by Mr. Bartlett, and unanimous consent of the Council, a full reading of the resolution was waived. The Council approved Resolution No. 265 by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Resolution No. 265 is effective immediately.

Resolution No. 266, A RESOLUTION TO APPROVE EXECUTION OF A LEASE OF APPROXIMATELY 3200 SQUARE FEET OF OFFICE SPACE AT THE TALBOT COUNTY BUSINESS CENTER, 28712 GLEBE ROAD, EASTON, MARYLAND 21601, FURTHER DESCRIBED AS TAX MAP 25, PARCEL 58, TO APG MEDIA OF CHESAPEAKE, LLC, FOR A TERM OF ONE (1) YEAR WITH A BASE RENT OF FOURTEEN THOUSAND THREE HUNDRED THIRTY-EIGHT DOLLARS AND EIGHTY-FOUR CENTS (\$14,338.84) PER YEAR, PLUS A PROPORTIONATE SHARE OF ALL TAXES, UTILITIES, AND COMMON AREA MAINTENANCE EXPENSES, AMONG OTHER CHARGES was read into the record by the Clerk, brought forward for public hearing, and the public was afforded an opportunity to comment on the resolution. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council voted to bring Resolution No. 266 to third reader by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Upon motion by Mr. Bartlett, and unanimous consent of the Council, a full reading of the resolution was waived. The Council approved Resolution No. 266 by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Resolution No. 266 is effective immediately.

Bill No. 1405, A BILL TO AMEND CHAPTER 11 (ALCOHOLIC BEVERAGES) OF THE TALBOT COUNTY CODE TO CHANGE THE SUPERVISOR OF THE ALCOHOLIC BEVERAGES INSPECTOR TO THE DEPARTMENT OF PLANNING AND ZONING was read into the record by the Clerk, brought forward for public hearing, and the public was afforded an opportunity to comment on the legislation. County Attorney, Anthony Kupersmith requested to amend the language in Section 3 of the legislation from *BE IT ENACTED by the Talbot County Council, that Chapter 58 of the Talbot County Code is hereby created as set forth below to BE IT ENACTED by the Talbot County Council, that Chapter 11 of the Talbot County Code is hereby amended as set forth below.* Mr. Kupersmith stated that he was requesting the amendment language in order to correct a drafting error. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved amending the language of Bill No. 1405 as requested by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Upon motion by Ms. Price, seconded by Mr. Callahan, Bill No. 1405, as amended, was brought to third reader with the Council voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Upon motion by Mr. Bartlett, and unanimous consent of the Council, a full reading of the legislation was waived. The Council approved Bill No. 1405, as amended, by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Bill No. 1405, as amended, becomes effective as provided for in the legislation.

Bill No. 1406, A BILL TO AMEND CHAPTER 70 OF THE TALBOT COUNTY CODE (FLOODPLAIN MANAGEMENT) TO ESTABLISH A NEW STANDARD FOR ELECTRICAL SUBPANELS SERVING PRIVATE PIERS IN SPECIAL FLOOD HAZARD AREAS was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, County Attorney, Anthony Kupersmith clarified language for an amendment to the legislation proposed by the Talbot County Board of Electrical Examiners following their review of the legislation. The amendment states as follows: *Subpanels serving private piers, whether located on the pier itself or within the shoreline development buffer, shall be located at least thirty-six inches (36”) above the height of the pier and follow the National Electric Code (as adopted by Talbot County Code §56-2) standards for ground fault protection of piers*, and strikes the language which spoke about ground fault circuit interrupters or other devices that would cause the system to shut off in the event that it is submerged. Council discussion ensued. The public was then afforded an opportunity to comment on the legislation and proposed amendment. Upon motion by Mr. Callahan, the Council approved amending Bill No. 1406 as outlined by Mr. Kupersmith by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Upon motion by Mr. Pack, seconded by Mr. Callahan, Bill No. 1406, as amended, was brought to third reader with the Council voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

The Council approved Bill No. 1406, as amended, by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Bill No. 1406, as amended, will become effective as provided for in the legislation.

Bill No. 1407, A BILL TO AMEND CHAPTER 121 (PUBLIC LANDINGS) OF THE TALBOT COUNTY CODE TO DISALLOW MORE THAN ONE SLIP RENTAL PER PERSON, TO REQUIRE VESSELS DOCKED IN RENTED SLIPS TO BE IN WORKING ORDER, TO SET THE NUMBER OF ALLOWED TRANSFERS PER YEAR, AND TO REDUCE THE AMOUNT OF TIME FOR ABANDONED EQUIPMENT TO BE REMOVED was read into the record by the Clerk and brought forward for public hearing. Preston Peper, Director, Talbot County Department of Parks and Recreation, stated that the updated provisions in the legislation are primarily housekeeping changes which were recommended by the Parks and Recreation Advisory Board following discussions with the watermen, the Parks and Recreation Advisory Board, and the Council. Council discussion ensued with Mr. Peper. Upon motion by Mr. Bartlett, seconded by Ms. Price, Bill No. 1407 was brought to third reader with the Council voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Upon motion by Mr. Bartlett, and unanimous consent of the Council, a full reading of the legislation was waived. The Council approved Bill No. 1407 by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Bill No. 1407 will take effect as provided for in the legislation.

- IX. Presentation of Talbot County Floodplain Management Plan Progress Report – Doug Reedy, Flood Management Coordinator – Prior to the presentation on progress made in the past year with regard to floodplain management in Talbot County, Mr. Reedy briefed the Council on the National Flood Insurance Program Community Rating System, of which Talbot County is a participant. He stated that the County’s participation allows county homeowners in the special flood hazard area to receive a ten percent (10%) discount on their flood insurance policies; homeowners who purchase flood insurance outside the special flood hazard area receive a five percent (5%) discount on their flood insurance policies. He stated that as the County continues to increase its rating in the Community Rating System, additional discounts will be available to flood insurance policyholders. He stated that the County’s Hazard Mitigation & Community Resilience Plan is supported by the Floodplain Management Ordinance and Community Rating System (CRS) initiatives. The County recently submitted its Floodplain Management Plan Progress Report as part of the information for annual recertification in the CRS. Mr. Reedy stated that the updated 2017 Hazard Mitigation Plan, approved by FEMA, reviewed and accepted by the county’s municipalities and approved by the Council, became effective in early 2018. He stated that one of the objectives of the updated Plan was the identification of historic structures built prior to 1940 in the four water-oriented villages of Neavitt, Newcomb, Royal Oak and Tilghman Island for hazard mitigation due to flood events and storm surges. He stated that in 2016, grant funding from the Maryland Historical Trust was utilized to contract with AECOM and Vision Planning & Consulting, LLC to provide an inventory of the historic structures and resources in each of the villages, including identification of a prioritized listing of the most vulnerable historic resources within the 100-year and 500-year flood zones, to complete more in-depth flood risk assessments for

each of the historic resources, and to provide specific mitigation recommendations for those historic resources, respectively. Mr. Reedy stated that the final Report provided by AECOM and Vision Planning & Consulting, LLC dated October 2017 made the following recommendations: (1) Targeting mailings to inform residents about the availability of the Report at County offices and at the County's public libraries; (2) Communication of the risk of flooding and sea level rise to Talbot County residents, visitors, government decision-makers and other interested parties by providing information on county flood hazards, mitigation practices, floodplain ordinance regulations, and the National Flood Insurance Program; (3) Implementation of a program for public information about flood risk and steps residents, homeowners, and businesses can take to reduce risk; (4) Identification and solicitation of low/no cost partners to create awareness and promote outreach and conduct a business continuity planning workshop to promote disaster resistance, mitigation, and preparedness to help businesses develop contingency plans to minimize loss during disasters; (5) Outreach to property owners to orient them to property protection and assist them in designing and implementing a property protection project; encouraging individuals to seek more information and to become better educated in order to take steps to protect themselves and their properties; (6) Redesign of the Talbot County Department of Emergency Services website in order to present all hazard preparedness and mitigation content to the public to allow for easy navigation to important topics of interest; redesign of the website will provide for electronic acceptance of Maryland Department of the Environment Tier II reports; and (7) use of the Talbot County Community Center as a shelter for approximately 3,000 residents/evacuees, those transiting the county, and as a shelter for first responders in the event of an evacuation of the Eastern Shore as part of the State Mass Care Shelter Strategy. Council discussion ensued with Mr. Reedy as each topic was brought forward.

X. County Manager's Report:

- A. Request from Talbot County Department of Emergency Services – Requested Council approval for a sole source purchase by the Department of Emergency Services of three Stryker power load systems to be installed in existing ambulances and the upgrade of four existing power stretchers in the sum of \$89,903.50; \$90,000 was allocated in the FY19 Budget for the purchase. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council approved the purchase by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack - Aye  
Mr. Callahan – Aye

- B. Request from Talbot County Department of Emergency Services – Requested Council approval for the purchase of one Lucas 3 CPR device; cost of the device is \$14,992.06, of which \$7, 496.03 would be funded by the County utilizing funds approved in the FY19 Budget; the remaining portion would be funded through a matching donation from the Talbot Paramedic Foundation. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the purchase by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack - Aye  
Mr. Callahan – Aye

- C. Request from Talbot County Department of Public Works – Requested Council approval for the replacement of three (3) check valves in the Region II Sanitary District influent pump station at a cost of \$4,130 each; said cost to be paid for by revenues received from the Sanitary District users. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council approved the purchase by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan - Aye

- D. Bid No. 15-23, TALBOT COUNTY ST. MICHAELS PHASE V SANITARY SEWER SYSTEM REPLACEMENT/REHABILITATION AND GRACE STREET PUMP STATION REPLACEMENT ENGINEERING SERVICES – Change Order No. 7 – Requested Council approval of Change Order No. 7 in the sum of \$18,000 to the agreement with Rauch, Inc. for use of the Smart Site Plan Platform developed by Rauch, Inc. in order for the County to be able to access Smart as-built drawings; funding for use of the Platform would come from USDA funding for the referenced project. Council discussion ensued with Mr. Clarke. Upon motion by Mr. Callahan, seconded by Mr. Pack, the Council approved the Change Order by voting 4 - 1 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Nay  
Mr. Pack - Aye  
Mr. Callahan – Aye

- E. Frederick Douglass Park on the Tuckahoe Advisory Committee - Requested Council approval for the appointment of Mark Turner to the Frederick Douglass Park on the Tuckahoe Advisory Committee as a representative of the Town of Queen Anne. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved the appointment by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack - Aye  
Mr. Callahan – Aye

XI. Council Comments:

Mr. Callahan – Mr. Callahan stated that he had recently attended Tilghman Day and had enjoyed everything. He stated that the event was well attended and in his opinion, the fire department did a phenomenal job and he was glad to be a part of it.

Mr. Pack - Mr. Pack stated that he concurred with Mr. Callahan’s comments regarding Tilghman Day. He stated that the event was very well attended from what he saw, with approximately 300 to 400 cars parked on the other side of the bridge and attendees being bused over to the event. He stated that, in his opinion, it was a



very good use of space on the part of the organizers. Mr. Pack concluded his comments by congratulating the sponsors of the event.

Ms. Price - Ms. Price stated that although she had not attended Tilghman Day, she had had an opportunity to attend a fundraising event for the Tilghman Waterman’s Museum a couple of weeks ago. She stated that, in her opinion, it is an incredible organization which has done so much. She stated that she had toured the Museum a couple of years ago. She stated that there have been several incredible events in Tilghman recently, including “Purple Day”, the watermen’s event and Tilghman Appreciation Day, and in her opinion, they are doing a wonderful job. She stated that last Friday the who’s who of elected officials had attended the groundbreaking ceremony for the Mistletoe Hall Commerce Park, which was a wonderful collaboration between federal, State and local officials. She stated that Mistletoe Hall Commerce Park will provide an opportunity for some of our wonderful businesses to locate there over the next couple of years.

Mr. Bartlett - Mr. Bartlett stated that the meeting just concluded was the Council’s last meeting before the election and now he gets to sit on the sidelines and eat popcorn. He wished his colleagues, as well as all those running for office locally and statewide, the very best, wished everyone good luck, hopes they enjoy the race, and hopes everything works out.

Upon motion by Ms. Price, seconded by Mr. Callahan, the Council voted to adjourn to Closed Session for discussion of legal, personnel and real estate matters, to reconvene on Monday, October 29, 2018 at 5:00 p.m. at the Talbot County Free Library in Easton for the quarterly meeting with elected officials from the local municipalities; to reconvene on Tuesday, October 30, 2018 at 5:30 p.m. at the Easton High School Cafeteria for the Maryland You Are Beautiful Reception; and to reconvene in Open Session on Tuesday, November 13, 2018 at 4:30 p.m. and immediately adjourn into Closed Session for discussion of legal, personnel, and real estate matters as listed on the statement for closing the meeting, and at 6:00 p.m. for the regularly scheduled meeting by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack - Aye  
Mr. Callahan - Aye

The meeting adjourned at 7:59 p.m.

The transcript of the October 23, 2018 County Council meeting is available for review in the Office of the Talbot County Manager during regular office hours.

XIV. On Tuesday, October 23, 2018, a Closed Session of the Talbot County Council convened at 4:30 p.m. in the Bradley Meeting Room and County Council Conference Room. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council met in Closed Session by voting 5 – 0 as follows:

Mr. Bartlett – Absent (*arrived at 4:35 p.m.*)  
Mr. Callahan – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Ms. Williams – Aye

In accordance with General Provisions Article § 3-305(b)(1)(i)(3)(7)(8) the purpose of the Closed Session was for a personnel matter to discuss appointments to various County Boards and Committees and to discuss a personnel matter at the Department of Emergency Services; for legal/real estate matters to consult with the County Attorney regarding zoning regulations involving a barge and to discuss a right-of-way matter involving the Oxford Volunteer Fire Department; and for a real estate matter to discuss the possible acquisition of property in Easton for a public purpose. The Closed Session recessed at 6:00 p.m., reconvened at 8:10 p.m. and ended at 8:15 p.m.

- XV. Annual Consolidated Transportation Meeting with Maryland Department of Transportation and State Highway Administration Officials – The Council met with representatives of the Maryland Department of Transportation (MDOT) and State Highway Administration (SHA) on Tuesday, October 16, 2018 at 3:00 p.m. in the Wye Oak Room at the Talbot County Community Center, 10028 Ocean Gateway in Easton. Each of the MDOT and SHA representatives in attendance provided statistical information related to their respective agencies and an update on projects throughout the state. Council provided a project priority listing for Talbot County, including various road capacity issues and intersection improvements. Council discussion ensued with the representatives as various items were brought forward.

**CASH STATEMENT 10/16/2018**

BALANCE 10/09/2018	\$ 17,874,553.70
STATE REPORT 9/2018	(548,841.43)
CIGNA CLAIMS THRU 10/1/2018	(109,150.03)
CIGNA CLAIMS THRU 10/9/2018	(78,322.01)
POSTAGE WIRE	(3,000.00)
RETURNED CHECK	(300.00)
RETURNED CHECK	(100.00)
RETURNED CHECK	(50.00)
DEPOSITS	552,919.20
CHECKS	(1,059,505.21)

**BALANCE 10/09/2018** **16,628,204.22**

**AIRPORT ACCOUNTS**

AIP42 0.00

**AIRPORT ACCOUNTS TOTAL BALANCE** **0.00**

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		2.11%	28,000,000.00
1880 BANK			10,048,830.80

<b>TOTAL INVESTED</b>	<b><u>\$38,048,830.80</u></b>
<b>PETTY CASH BALANCE</b>	<b><u>\$15,570.00</u></b>
<b>GRAND TOTAL ALL FUNDS</b>	<b><u>\$54,692,605.02</u></b>

**CASH STATEMENT 10/23/2018**

BALANCE 10/16/2018	\$ 16,628,204.22
ADP PAYROLL PPE 9/7/2018	(293.51)
TOTAL ADP PAYROLL PPE 10/5/2018	(610,179.66)
DEFERRED COMP DED PPE 10/5/2018	(15,804.04)
PENSION DED PPE 10/5/2018	(36,277.54)
SECU DED PPE 10/5/2018	(3,379.40)
DEF COMP PPE 10/5/2018 PLAN 401(A)	(4,521.95)
CIGNA CLAIMS THRU 10/15/2018	(108,092.00)
CIGNA CLAIMS THRU 10/18/2018	(132,025.60)
SALES & USE COMMUNITY CENTER DUE 10/20/2018	(184.20)
SALES & USE HOG NECK GOLF COURSE DUE 10/20/2018	(1,989.52)
USDA/RD MTHLY BOND PYMT #97-08	(1,304.00)
SDAT/FY19 LOCAL COST SHARING	(77,588.00)
INTEREST ON ACCCTS 9/2018	27,581.53
BANK CHARGES 9/2018	(2,244.27)
DEPOSITS	1,451,077.96
CHECKS	(836,019.72)
VOIDD CHECK(S) #328546	10,619.00
<b>BALANCE 10/23/2018</b>	<b><u>16,287,579.30</u></b>

**AIRPORT ACCOUNTS**

AIP42	0.00
<b>AIRPORT ACCOUNTS TOTAL BALANCE</b>	<b><u>0.00</u></b>

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		2.14%	28,000,000.00
1880 BANK			10,048,830.80

<b>TOTAL INVESTED</b>	<b><u>\$38,048,830.80</u></b>
<b>PETTY CASH BALANCE</b>	<b><u>\$15,570.00</u></b>

**GRAND TOTAL ALL FUNDS**

**\$ 54,351,980.10**