



# TALBOT COUNTY, MARYLAND

County Council

MINUTES

February 12, 2019

Present – President Corey W. Pack, Vice President Chuck F. Callahan, Frank Divilio, Pete Leshner, Laura E. Price, County Manager R. Andrew Hollis, and County Attorney Anthony Kupersmith. Assistant County Attorney Mary O’Donnell was absent.

- I. Agenda – Mr. Pack requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, February 12, 2019.
- II. Minutes – Mr. Pack requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, January 8, 2018.
- III. Disbursements – Mr. Pack requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, January 29, 2019, Tuesday, February 5, 2019, and Tuesday, February 12, 2019.
- IV. Proclamation: American Heart Month – February 2019 – Prior to presentation of the proclamation, Clay Stamp, Talbot County Director of Emergency Services/Assistant County Manager, stated that Talbot County has a rich history of addressing the issue of heart disease and sudden cardiac arrest from heart disease and other causes. The Clerk then read a proclamation into the record in recognition of February as American Heart Month. The proclamation spoke of preventative measures against heart disease including, maintaining a healthy weight, eating balanced and nutritious meals, increasing physical activity, and encouraging citizens to participate in healthier lifestyle initiatives to help eradicate the deadly disease. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the proclamation by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

Mr. Stamp briefed the Council on the “continuum of care” with regard to heart disease and heart health available in Talbot County. He stated that CPR classes are offered on a monthly basis and an annual CPR marathon is held each year in February. He stated that the Talbot Paramedic Foundation, in a public/private partnership, provides Automated External Defibrillators (AEDs) at various locations throughout the county, helps provide paramedics with the latest available equipment and training on resuscitation of heart attack victims, and Shore Regional Health provides critically ill patients with the best treatment possible. Kevin Knussman, Talbot Paramedic Foundation, stated that the late Sylvia Gannon was instrumental in working on one of the Foundation’s first projects to provide AEDs in the Talbot County community. He stated that the Foundation is embarking on a financial campaign to raise \$100,000 to assist businesses and individuals who wish to purchase the devices to do so at a lower cost; approximately 100 of the 200 devices in Talbot County are in need of replacement. Mr. Knussman emphasized not only the need for businesses, churches, etc. to have the devices on site, but need to provide the members

of the public with visible information as to the location of the devices. At Council's request, floor plans of County buildings currently on display will be revised to show the location of AED machines on the premises. Dr. Jeff Etherton, Interventional Cardiologist, University of Maryland Shore Regional Health, stated that following 26 years at Peninsula Regional Hospital in Salisbury and Atlantic General Hospital in Berlin, he was recruited to start the cardiovascular interventional program at Shore Regional Health which serves the five-county area. Council discussion ensued with Dr. Etherton. Mr. Leshner presented the proclamation for American Heart Month to Mr. Stamp and representatives of the Talbot County Department of Emergency Services, Talbot Paramedic Foundation, and Shore Regional Health in attendance.

V. Presentation of Certificates of Commendation for Lifesaving Efforts in December 2019 at the Easton Amish Market - The Clerk read a certificate of commendation into the record in recognition of the cooperative effort of many individuals from several agencies to save the life of Mr. Jeff Dawson, a victim of cardiac arrest at the Amish Market in Easton in December 2018. The Clerk read the names of individuals from the Easton Police Department, Easton Volunteer Fire Department, University of Maryland Shore Regional Health, Cordova Fire Department, Talbot County 9-1-1 Dispatchers, and Talbot County Department of Emergency Services who assisted in saving the life of Mr. Dawson. As the names were read into the record, the individuals in attendance came forward to accept their certificate of commendation from Ms. Price or Mr. Leshner.

VI. Proclamation: National Children's Oral Health Month & National School Health Awareness Month – February 2019 – Prior to presentation of the proclamation, Sara Rich, MPA, President and CEO of Choptank Community Health System, Inc. expressed her appreciation to the Council for the opportunity to come before them. Shelley Andrews, Director of Community-Based Programs and Marketing, Choptank Community Health System, Inc., presented statistical information regarding the oral health of children in Maryland, stating that the Eastern Shore has the highest percentage of children with tooth decay at 39%. She briefed the Council on the negative impacts of dental disease on children and the efforts made by Choptank Community Health System, Inc.'s School-Based Dental Programs in Talbot, Dorchester and Caroline counties to treat and reduce tooth decay. She stated that the percentage of children receiving sealants on their teeth on the Eastern Shore was higher than any other area of the state. Council discussion ensued with Ms. Andrews regarding the services offered to the children in locations served by Choptank Community Health, including the new 19,000 square foot clinic in Denton. The Clerk read a proclamation into the record which acknowledged the prevalence of tooth decay in children and emphasized the value of good oral hygiene and regular dental treatment. Council members expressed their appreciation to Ms. Rich and Ms. Andrews for the services provided by Choptank Community Health System, Inc. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council approved the proclamation by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner - Aye

Mr. Divilio presented the Proclamation to Ms. Andrews who accepted on behalf of Choptank Community Health System, Inc.

VII. Update by Talbot Humane – Patty Crankshaw-Quimby, Executive Director - Ms. Crankshaw-

Quimby provided statistics for Talbot Humane for the first six months of FY19 with regard to the number of animals received at the Shelter, reunited with their owners, adopted into homes or foster care, and Animal Control's response to complaints. Ms. Crankshaw-Quimby briefed the Council on recent upgrades to the Shelter, now required by the Maryland Animal Shelter Standards Act, including a new security system, fire system, repairs to the kennel floor, and a new roof. She stated that prior to 2016 when the Act went into effect, upgrades were completed when funding became available; now they are mandatory whether or not funding is available, and account for Talbot Humane's many fundraising efforts. Ms. Crankshaw-Quimby stated that Talbot Humane continues to strive to engage the community through education, involvement intervention and services through its spay/neuter programs, the offering of acute medical services to pet owners for their animals who cannot afford the services on their own in order to avoid the owner having to surrender the animal to the Shelter, the rehoming of animals through the Talbot Humane website and social media, pet microchipping services, and a pet loss support group in partnership with Talbot Hospice. She stated that Talbot Humane also works with the Benedictine School, Chesapeake Center and other local organizations which serve the demographics of their specific communities and offers internships to high school seniors interested in careers in the animal sciences. Ms. Crankshaw-Quimby stated that Talbot Humane will be holding several events in the next several months including, the Frosty Paws 5K hosted by TriCycle & Run and Talbot Humane, the Unleashed running event on Saturday, April 6, 2019 and the Dog Walk at Oxford Day on Saturday, April 27, 2019. Council discussion ensued with Ms. Crankshaw-Quimby as various items were brought forward. Talbot Humane will continue to update the Council on a regular or as-needed basis.

VIII. Introduction of Numbered Resolution:

A RESOLUTION TO APPROVE EXECUTION OF A LEASE OF APPROXIMATELY 1,685.78 SQUARE FEET OF SPACE AT THE TALBOT COUNTY BUSINESS CENTER, 28712 GLEBE ROAD, EASTON, MARYLAND 21601, FURTHER DESCRIBED AS TAX MAP 25, PARCEL 58, TO YMCA OF THE CHESAPEAKE, INC. FOR A TERM OF ONE (1) YEAR WITH BASE RENT OF FOUR HUNDRED FORTY-TWO DOLLARS AND EIGHTY-NINE CENTS (\$442.89) PER MONTH was read into the record by the Clerk and brought forward for introduction. The resolution was introduced by Mr. Callahan, Mr. Divilio, Mr. Leshner, Mr. Pack, and Ms. Price as Resolution No. 270. A public hearing was scheduled for Tuesday, March 12, 2019 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington St., Easton, Maryland 21601.

IX. Discussion of Potential Impact of House Bill 166/Senate Bill 280, LABOR AND EMPLOYMENT – PAYMENT OF WAGES – MINIMUM WAGE AND ENFORCEMENT (FIGHT FOR FIFTEEN) was brought forward for discussion. Ms. Price stated that the proposal outlined in the legislation would establish a \$15/hr. minimum wage and that, in her opinion, the legislation is likely to pass in some form. She stated that MACo is not taking a position on the legislation as the counties have various opinions with regard to same. She stated that Washington County had provided information that the fiscal impact to their county should the minimum wage be raised to \$15/hr. would be \$30 million if the step and grade of each salary was raised proportionately. She stated that at her request, Angela Lane, Finance Director, and Sherry Thomas, Director of Administrative Services, had calculated the fiscal impact to Talbot County to be \$5 million. Ms. Price also outlined several other provisions of the proposed legislation, including the provision of CPI (Consumer Price Index) in the legislation. Ms. Price stated that she had submitted a letter in opposition to both bills as an individual Council member as had the Rural Counties Coalition.

- X. Council Review of County Boards/Committees *REQUEST FOR APPOINTMENT* Form was brought forward for discussion. Mr. Pack stated that the form is completed by applicants for County boards and commissions. He stated that Mr. Kupersmith had apprised the Council of the Attorney General’s opinion that the information submitted by board and committee applicants is exempt from disclosure as “personnel records”. This conflicts with the current form stating that the “information will be kept on file in our office and will be made available to the media if requested”. Mr. Pack stated as such, the current language should be stricken and replaced with language that indicates that only the name of an individual will be made available to the public if requested. Council discussion ensued. Upon motion by Mr. Callahan, seconded by Mr. Divilio, the Council approved the revised *REQUEST FOR APPOINTMENT* Form as presented, by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

XI. County Manager’s Report:

- A. Request from Talbot County Department of Public Works – Requested Council approval of the County Engineer’s recommendation to have the Roads Department purchase a used bulldozer in the sum of \$25,000 instead of renting the same equipment at a higher cost; the bulldozer will be used for the Goldsborough Neck widening project as well as for other projects at the Roads Department; funding for the purchase will come from grant funding received by Talbot County from the State of Maryland for the Goldsborough Neck road-widening project. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council approved the purchase by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner - Aye

- B. Request from Department of Parks & Recreation - Requested Council approval of the recommendation of the Director of the Department of Parks & Recreation to accept the fee proposal from Davis, Bowen & Friedel in the sum of \$26,800 for a Feasibility Study for a proposed gymnasium expansion project at the Talbot County Community Center. Mr. Hollis stated that the expansion project, which is anticipated to cost \$4 million, was placed in the FY2019 Budget as a Capital Improvement Project and includes \$100,000 in local funding and \$800,000 in Program Open Space funding; the remaining \$3.1 million will need to be raised through fundraising and donations. Council discussion ensued with Preston Peper, Director of the Department of Parks & Recreation. Upon motion by Mr. Divilio, seconded by Mr. Callahan, the Council approved the fee proposal as presented by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye

Ms. Price – Aye  
Mr. Leshler - Aye

- C. Request for Information Technology – Requested Council approval for the purchase of 25 Dell computers in the amount of \$34,739.57 to replace older models which are scheduled to rotate out; \$35,000 was budgeted in FY2019 for the purchase. Upon motion by Mr. Leshler, seconded by Mr. Callahan, the Council approved the purchase by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshler - Aye

- D. Bid No. 19-02, REQUEST FOR PROPOSALS FOR CAFÉ AND CATERING SERVICES – TALBOT COUNTY HOG NECK GOLF COURSE, 10142 OLD CORDOVA ROAD, EASTON, MARYLAND 21601 – Requested Council approval to award Bid No. 19-02 to Hambleton House, LLC for the period of April 1, 2019 through November 30, 2019. Upon motion by Mr. Callahan, seconded by Mr. Leshler, the Council approved the award by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshler - Aye

- E. Request from Talbot County Board of Education/Chapel District Elementary School - Requested Council approval for the placement of an electronic sign at Chapel District Elementary School. Mr. Hollis stated that electronic signage requires an exemption by the Council due to its size. Council discussion ensued with Miguel Salinas, Assistant Planning Officer, regarding specifics of the signage and the conditions under which the Department of Planning and Zoning recommends Council approval. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved that the size of the LED portion of the signage be granted an exemption from 16 square feet to 18 square feet by voting 4 - 1 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshler – Nay

Mr. Leshler made a motion which was seconded by Mr. Callahan, to approve the signage, with the conditions as recommended by Mr. Salinas. Prior to the vote, Mr. Leshler requested to amend his motion to strike the requirement that there be no illumination between 11:00 a.m. and 6:00 p.m.; Mr. Callahan had no objection to the amendment. The Council approved the signage by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

- F. Request from Talbot County Board of Education/Easton Elementary School Project – Requested Council approval to change the door locks for the new Easton Elementary School in accordance with public school safety guidelines at an estimated cost of \$77,000. Mr. Hollis stated that Talbot County Public Schools will be requesting one half of the funding through the Public School Construction Program; the remaining cost will be paid through the \$262,000 in contingency funds which Mr. Hollis confirmed is available for the project and none of which has been used to date. Council discussion ensued with Mr. Callahan, the Council liaison for the project. Upon motion by Mr. Leshner, seconded by Mr. Callahan, the Council approved the expenditure by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

- G. Talbot County Adult Public Guardianship Review Board – Requested Council approval for the reappointment of Wendy Young-Dyott, Debbye Jackson, Glenn Klakring, Tyler Young, and Kerri Engels to three-year terms on the Talbot County Adult Public Guardianship Review Board; said terms will expire on January 1, 2022. Upon motion by Mr. Leshner, seconded by Mr. Callahan, the Council approved the reappointments by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

- H. Talbot County Board of Appeals – Requested Council approval for the reappointment of Louis Dorsey, Jr., Phillip Jones and Jeffrey Adelman to three-year terms on the Talbot County Board of Appeals as regular members and alternate member, respectively; said terms will expire on February 11, 2022. Upon motion by Mr. Leshner, seconded by Mr. Callahan, the Council approved the reappointments by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

- I. Talbot County Commission on the Aging – Requested Council approval for the appointment of Johanna Norris and Cynthia Bach to three-year terms on the Talbot County Commission on the

Aging; said terms will expire on April 1, 2021. Upon motion by Mr. Lesher, seconded by Mr. Callahan, the Council approved the reappointments by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Lesher – Aye

- J. Talbot County Economic Development Commission – Requested Council approval for the appointment of Donna Saathoff to a three-year term on the Talbot County Economic Development Commission as a representative of the agricultural community; said term will expire on June 30, 2021. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council approved the appointment by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Lesher – Aye

- K. Mid Shore Behavioral Health Regional Behavioral Health Advisory Committee (RBHAC) – Requested Council approval for the reappointment of John Plaskon to a three-year term on the RBHAC as a representative of Talbot County; requested Council approval for the appointment of Audrey Larrimore, Rochelle Ringgold and James Smith to three-year terms on the RBHAC as representatives of Talbot County; said terms will expire on June 30, 2021. Upon motion by Mr. Lesher, seconded by Mr. Callahan, the Council approved the reappointment and the appointments by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Lesher – Aye

- L. Talbot County Tourism Board – Requested Council approval for the appointment of Mark Salter to the Talbot County Tourism Board; said term will complete the unexpired term of Dolores Jones and will expire on July 1, 2020. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the appointment by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Lesher – Aye

- M. County Offices Closed – Mr. Hollis stated that Council offices will be closed on Monday, February 18, 2019 in recognition of Presidents' Day.

XII. Council Comments:

Mr. Divilio - No comments.

Mr. Leshner - No comments.

Ms. Price - Ms. Price congratulated Lily Evans and her father, Andrew, the owner of The Barbeque Joint in Easton, for their recent fundraising event for the Leukemia and Lymphoma Society. She stated that 16 year-old Lily had written Governor Hogan asking him to attend the fundraiser. Ms. Price stated that the Governor did attend the fundraiser and brought a citation to both Lily and her father; the fundraiser, which was organized by Lily raised \$150,000; the restaurant donated a portion of their proceeds to the fundraiser. Ms. Price concluded her comments by again commending Lily for putting the event together and for getting the Governor to attend.

Mr. Callahan - Mr. Callahan stated that he, Mr. Hollis, and Assistant County Manager, Clay Stamp, had recently attended the Queen Anne/Hillsboro Fire Department dinner during which they had a dedication to firefighter Danny Lister who died in the line of duty in September 2018. He stated that the fire department had set up a lighted case housing Mr. Lister's fireman's gear and Mr. Lister's young son was in attendance to receive various awards being presented. Mr. Callahan stated that, in his opinion, it was a special moment for everyone there and that he was glad to have been a part of it and that the brotherhood of the fire department is special.

Mr. Pack - Mr. Pack thanked Mr. Callahan, Mr. Hollis, and Mr. Stamp for representing the County at the event. He stated that he would be attending the Taste of Annapolis which will take place on Thursday, February 14<sup>th</sup> and that, in his opinion, the event is a good occasion to promote Eastern Shore cuisine. He stated that the St. Michaels Fire Department banquet is scheduled for Saturday, February 23<sup>rd</sup> and the Tilghman Fire Company banquet is scheduled for Saturday, March 2<sup>nd</sup>. Mr. Pack stated that on Monday, February 4, 2019 1880 Bank hosted a ribbon-cutting ceremony for their new Interactive Teller Machine (ITM) in Tilghman and stated that he hopes the citizens and the business community in Tilghman utilize the services offered by the system. Mr. Pack expressed his appreciation to everyone who was involved with the project, particularly Mr. Callahan, who was the Council liaison for the project.

Upon motion by Mr. Callahan, seconded by Ms. Price, the Council voted to adjourn and to reconvene on Tuesday, February 26, 2019 in Open Session and immediately adjourn into Closed Session for discussion of legal, personnel and real estate matters as listed on the statement for closing the meeting and for the regularly scheduled meeting at 6:00 p.m. by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner - Aye

The meeting adjourned at 8:12 p.m.

The transcript of the February 12, 2019 County Council meeting is available for review in the Office of the Talbot County Manager during regular office hours.



- XII. On Tuesday, February 12, 2019, a Closed Session of the Talbot County Council convened at 4:35 p.m. in the County Council Conference Room. Upon motion by Mr. Callahan, seconded by Mr. Leshner, the Council met in Closed Session by voting 5 – 0 as follows:

Mr. Callahan – Aye  
Mr. Divilio – Aye  
Mr. Leshner – Aye  
Mr. Pack – Aye  
Ms. Price – Aye

In accordance with General Provisions Article § 3-305(b)(1)(i)(3)(7)(13) the purpose of the Closed Session was for Legal matters for legal advice regarding negotiation involving public landing; for legal advice regarding negotiation involving right-of-way easement adjacent to County owned land in Oxford; and for legal advice regarding draft MOU for operation of County pools; for Real Estate matters to discuss possible acquisition of property in Easton for a public purpose; and to discuss possible acquisition of property in Bellevue for a public purpose; for Personnel matters to discuss appointments to various County boards and committees; and to discuss retaining outside legal counsel in Angel Enterprises/Bender case; and for Business retention for legal advice regarding draft MOU for preparation of a grant application regarding broadband service in Talbot County and to discuss request from APG Real Properties, LLC for the transfer of revisionary interest in The Star Democrat facility located at 29088 Airpark Drive in Easton. The Closed Session recessed at 6:00 p.m. and reconvened at 8:20 p.m. The Closed Session ended at 8:45 p.m.

- XIII. Work Session with Ray Clarke, County Engineer – Review of Ferry Point Sewer Service Feasibility Assessment - The Council held a work session with County Engineer, Ray Clarke, on Tuesday, January 29, 2019 at 4:00 p.m. in the Bradley Meeting Room. The purpose of the work session was to discuss the feasibility of providing sewer service to the Ferry Point Marina area in Trappe. Mr. Clarke stated that the owner of the Ferry Marina property is interested in making some improvements to their property and has been reviewing a community sewer system. He stated that Bayland Consultants & Designers, Inc. had been awarded the contract to perform a Preliminary Engineering Report (PER) and Engineering Report (ER) for the property which contains approximately 14 to 16 residential lots and three (3) commercial properties. Mr. Clarke provided information on each of the four (4) alternatives evaluated by Bayland, and the costs of same. Council discussion ensued with Mr. Clarke regarding each of the alternatives. At Council's request, Mr. Clarke will have Bayland contact Rauch, Inc. and have Rauch update earlier proposal provided to the Council in January 2016. Council will continue to review the matter as more information is received.

- XIV. On Tuesday, January 29, 2019, a Closed Session of the Talbot County Council convened at 3:40 p.m. in the County Council Conference Room. Upon motion by Mr. Leshner, seconded by Ms. Price, the Council met in Closed Session by voting 4 – 0 as follows:

Mr. Callahan – Absent (arrived at 4:05 p.m.)  
Mr. Divilio – Aye  
Mr. Leshner – Aye  
Mr. Pack – Aye  
Ms. Price – Aye

In accordance with General Provisions Article § 3-305(b)(1)(i)(3)(7)(14) the purpose of the Closed Session was for Personnel matters to discuss retaining outside legal counsel in Angel Enterprises/Bender case; and for Legal/Real Estate matters for legal advice regarding acquisition of easements for Goldsborough Neck Road widening project. The Closed Session ended at 4:07 p.m.

- XV. On Tuesday, January 29, 2019, a Closed Session of the Talbot County Council convened at 5:00 p.m. in the Frederick Douglass Meeting Room at the Talbot County Free Library, Easton Branch. Upon motion by Mr. Callahan, seconded by Mr. Leshner, the Council met in Closed Session by voting 5 – 0 as follows:

Mr. Callahan – Aye  
Mr. Divilio – Aye  
Mr. Leshner – Aye  
Mr. Pack – Aye  
Ms. Price – Aye

In accordance with General Provisions Article § 3-305(b)(3) the purpose of the Closed Session was for a Real Estate matter to discuss proposed acquisition of property for a public purpose. The Closed ended at 5:30 p.m.

- XVI. Joint Dinner Meeting with Talbot County Board of Education – The Talbot County Council met with the Talbot County Board of Education on Tuesday, July 29, 2019 at 5:30 p.m. in the Meeting Room of the Talbot County Free Library, 100 West Dover Street, Easton. Agenda topics included an update by Salisbury University’s Business Economic and Community Outreach Network (BEACON) on a study commissioned by the Eastern Shore Education Consortium on “The Economic and Community Value of the Talbot County Public Schools (TCPS)”; an update on the Easton Elementary School construction project which is on schedule despite rainy weather; April 7, 2020 is the anticipated date for replacement of the building; a recommendation for the State of Maryland regarding retrofitting of door locks for the new facility; an update on School Safety Plan for TCPS to include the hiring of a School Safety Resource Officer for Chapel District, Tilghman and White Marsh Elementary Schools and the acquisition of approximately 31 (700 MHz) radios for staff and the hiring of a company to review TCPS safety plans and to make recommendations; a briefing on the School Safety Grant received from the State of Maryland in the sum of approximately \$230,000 which will be used to implement the safety measures; and a request from TCPS – Chapel District Elementary School for the installation of electronic signage to provide information about school and community events. The request for electronic signage will be placed on an upcoming County Council meeting agenda for formal approval. Ms. Price provided an update on the continuing work of the Kirwan Commission to review and assess current education financing formulas and accountability measures. The meeting concluded at 6:45 p.m.
- XVII. Work Session with Animal Control Board on Proposed Changes to Talbot County Code Chapter 15. Animals – The Council held a work session with members of the Animal Control Board on Tuesday, February 5, 2019 at 5:00 p.m. in the Bradley Meeting Room. Mary Newcomb, Chair, Animal Control Board, and Patty Crankshaw-Quimby, Executive Director, Talbot Humane, outlined each of the recommended changes and/or updates to Talbot County Code Chapter 15. Animals. The recommended changes included the addition of an extreme weather ordinance; the addition of a restriction on the tethering ordinance; the addition of an annual inspection for boarding facilities, training facilities, and breeding facilities specific to dogs and cats in Talbot County; and modification of several current Chapter 15 definitions. Council discussion ensued with Ms. Crankshaw-Quimby and the members of the Animal Control Board. Legislation to adopt the proposed changes is anticipated to be introduced in the near future.
- XIII. Meeting with Municipalities – The Talbot County Council held a meeting with elected officials from the municipalities on Monday, February 11, 2019 at 5:00 p.m. in the Wye Oak Room of the Talbot County Community Center, 10028 Ocean Gateway, Easton, Maryland. The following topics were discussed: (1) Goldsborough Neck Road Widening Project - Ray Clarke, County Engineer, provided an update on the widening project which is being implemented in order to accommodate anticipate truck traffic from the development of the Mistletoe Hall Industrial Park. He stated that support had

been received from property owners affected by the widening project for a 40' right-of-way; phase 1 of the project will involve widening of the roadway from Mistletoe Hall to Glebe Villa Road; phase 2 will involve the widening of the roadway from Glebe Villa Road to Glebe Road. He stated that the project, which received a \$250,000 grant from the State of Maryland, must be completed by June; construction is anticipated to begin in April. Mistletoe Hall Industrial Park is being developed to assist businesses in Talbot County which are looking to expand, as well as businesses hoping to locate or relocate to Talbot County in a location where infrastructure is already in place; (2) St. Michaels Sewer Improvement Project - Mr. Clarke provided an update on the St. Michaels sewer improvement project which began five years ago and is being funded through the U.S. Department of Agriculture Rural Development grants (75%) and loans (25%); (3) Ferry Point Sewer Service Feasibility Assessment - Corey Pack, President, Talbot County Council, stated that Bayland Consultants & Designers, Inc. had recently conducted a sewer service feasibility assessment for Ferry Point Marina and surrounding area in Trappe. He stated that the Council had requested that Rauch, Inc. revisit the feasibility study they conducted in 2016 so the County can better compare costs; the County will begin reviewing the four options upon receipt of the updated information from Rauch, Inc.; (4) Cassandra Vanhooser, Director, Department of Economic Development and Tourism updated the group on plans by the newly formed Frederick Douglass Park on the Tuckahoe Advisory Committee to move forward with developing the park; the County was awarded a \$50,000 grant to develop a master plan in interpretative signage. Ms. Vanhooser stated that a series of public meetings will be held to gather input from the public on their vision for the park; the master plan and interpretative signage is anticipated to take approximately 9 to 12 months to complete; (5) Mr. Pack outlined several current and future County projects requiring significant funding, including a new Health Department facility, a new Sheriff's Department facility, the Easton Elementary School Project; and the need for the Department of Emergency Services to have locations in the Bay Hundred and Cordova areas. He stated that the failure of the Revenue Cap ballot question to pass in the November 2018 General Election is, in his opinion, strangling the County, and requested input from the municipalities on how to continue to emphasize to county citizens the importance of temporarily lifting the current cap on tax revenue and temporarily raising same in order to finance much needed projects which provide essential services to the citizens. Mayor Willey provided an update on the following projects for the Town of Easton: (1) Tred Avon River footbridge – He stated that the footbridge is now open to the Rails to Trails; (2) Affordable Housing on The Hill – Mayor Willey stated that the Town's first affordable housing unit at The Hill is ready for a tenant; (3) Grant Funding; (4) tax differential; (5) Request for Traffic Signal - requested that SHA revisit request for signal at MD 322/Glenwood Avenue during construction of the new Easton Elementary School; (6) the Town has requested Program Open Space funding for purchase of the old railroad station at the intersection of Pennsylvania Avenue/Goldsborough St.; (7) Update on New Regional Medical Center – Mayor Willey stated that University of Maryland Medical System/Shore Regional Health had filed a Certificate of Need (CON) in September 2018 but that the matter had not yet been docketed by the Maryland Health Care Commission; once docketed, the process takes approximately 12 to 18 months for a decision; the Certificate of Exemption filed by UMMS/Shore Regional Health for their Cambridge project is moving forward. Representatives from the Town of Oxford provided an update on the following: (1) the contract for refurbishing the Mews Building is to be awarded in the near future; (2) the Oxford Social Club had its soft opening; (3) the causeway stormwater management project has been completed and the Town is working on an application for FEMA funding; (4) the Town worked with MDE on a Request for Proposals (RFP) for the development of engineering plans for green infrastructure around the Strand and an RFP has been issued; and the Town's new wastewater treatment plant is anticipated to be completed by the end of calendar year 2019. Randy Esty, Mayor of the Town of Queen Anne, stated that the State spent \$1 million on a study to determine how to improve the sidewalks in the towns of Queen Anne and Hillsborough; however, the project has now been abandoned; (2) Mr. Esty expressed his appreciation to the Council for attending the recent Queen Anne/Hillsborough Fire Department Annual Banquet; and (3) Mr. Esty stated that the Town received a

donation of property which is being used for the construction of a new Town office. Representatives from the Town of St. Michaels expressed their appreciation to the Council, County Engineer, Ray Clarke, and Terry Fearins, P.E., of the Department of Public Works for their assistance with the sewer improvement and road project; (2) New Town Hall – Architect Manns Woodward Studios has been hired to design a new Town hall; (3) the Town has begun several initiatives to clean up its streets, including utilizing a street sweeper and is getting ready for its season of festivals and parades; (4) St. Michaels Police Department – Town representatives stated that they are struggling with maintaining personnel for the Town’s Police Department and are looking at offering the Maryland Law Enforcement Pension System (LEOPS) as a retention incentive; Mr. Bibb stated that a drug receptacle box has been placed at the Police Department so that citizens can safely dispose of unused prescription and over-the-counter medication; (5) The Town will be honoring native son, Harold Baines, in recognition of his election to the National Baseball Hall of Fame in Cooperstown, NY; no date has been set for honoring Mr. Baines. Norm Fegel, President, Trappe Town Council, stated that new production wells for the town are in progress and the Town Council approved upgrading the pump stations; the improvements will add \$5 to sewer bills. He stated that the contract for the ENR upgrade has been awarded; (2) Mr. Fegel stated that the Town had turned down an offer from MDE for a 50/50 split for a \$1 million water main replacement; (3) the Rt. 565 sidewalk project from Home Run Baker Park to White Marsh Elementary School is at a standstill as the Town does not have sufficient funding to purchase rights-of-way needed to complete the project; (4) Howell Point Sewer Extension Project – Mr. Fegel stated that the Town is awaiting a response to the County’s request to have Duvall Brothers, Inc. perform construction services for the project (5) Mr. Fegel stated that a portion of the Town’s wastewater treatment plant had caught on fire causing 74,000 gallons pf partially treated sewage to be released into Island Creek; proper notification had been provided to MDE and the public. Council discussion ensued as the various matters were brought forward. The meeting adjourned at 6:00 p.m.

### **CASH STATEMENT 1/29/2019**

BALANCE 1/22/2019	\$13,100,289.46
ADP PAYROLL SPECIAL RUN PPE 12/28/2018	763.56
TOTAL ADP PAYROLL PPE 1/11/2019	(574,114.09)
DEFERRED COMP DED PPE 1/11/2019	(16,415.47)
PENSION DED PPE 1/11/2019	(37,147.44)
SECU DED PPE 1/11/2019	(3,378.00)
DEFERRED COMP PPE 1/11/2019 PLAN 401 (A)	(4,915.68)
FLEX PENDING BENEFITS PPE 1/11/2019	(3,364.00)
CIGNA CLAIMS THRU 1/22/2019	(73,298.99)
SHERIFF SUMMONS ACCOUNT TRANSFER	(322.50)
ELECTION BOARD PPE 1/1/19 & 1/8/19	(6,623.56)
DEPOSITS	749,855.53
CHECKS	(812,564.73)
VOIDED CHECK(S) #330339	575.00
<b>BALANCE 1/29/2019</b>	<b><u>12,317,811.97</u></b>
<b><u>AIRPORT ACCOUNTS</u></b>	
AIP42	0.00
<b>AIRPORT ACCOUNTS TOTAL BALANCE</b>	<b><u>0.00</u></b>

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		2.41%	28,000,000.00
1880 BANK			10,061,502.98
<b>TOTAL INVESTED</b>			<b><u>\$38,061,502.98</u></b>
<b>PETTY CASH BALANCE</b>			<b><u>\$15,570.00</u></b>
<b>GRAND TOTAL ALL FUNDS</b>			<b><u>\$ 50,394,884.95</u></b>

**CASH STATEMENT 2/05/2019**

BALANCE 1/29/2019	\$12,317,811.97
TOTAL ADP PAYROLL PPE 1/31/2019	(16,265.87)
DEFERRED COMP DED PPE 1/31/2019	(990.00)
PENSION DED PPE 1/31/2019	(772.95)
CIGNA CLAIMS THRU 1/28/2019	(107,810.35)
SHERIFF SUMMONS ACCOUNT TRANSFER	(5.00)
FEBRUARY 2019 RETIREE HEALTH INS PLAN #727	(28,441.44)
BOARD OF EDUCATION 1/2019	(3,319,812.00)
ELECTION BOARD PPE 12/18 & 12/25/2018	(6,719.62)
POSTAGE WIRE	(3,000.00)
RETURNED CHECK(S) # 2978, 1921	(743.19)
DEPOSITS	872,656.79
CHECKS	(424,821.37)
VOIDED CHECK(S) #322015, 328057, 330773	22,743.27
<b>BALANCE 2/05/2019</b>	<b><u>9,303,830.24</u></b>

**AIRPORT ACCOUNTS**

AIP42 0.00

**AIRPORT ACCOUNTS TOTAL BALANCE 0.00**

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		2.42%	28,000,000.00
1880 BANK			10,061,502.98
<b>TOTAL INVESTED</b>			<b><u>\$38,061,502.98</u></b>

<b>PETTY CASH BALANCE</b>	<b><u>\$15,570.00</u></b>
<b>GRAND TOTAL ALL FUNDS</b>	<b><u>\$ 47,380,903.22</u></b>

**CASH STATEMENT 2/12/2019**

BALANCE 2/05/2019	\$9,303,830.24
TOTAL ADP PAYROLL PPE 1/25/2019	(598,475.03)
DEFERRED COMP DED PPE 1/25/2019	(16,440.47)
PENSION DED PPE 1/25/2019	(37,166.86)
SECU DED PPE 1/25/2019	(3,382.63)
DEFERRED COMP PPE 1/25/2019 PLAN 401 (A)	(4,915.68)
CIGNA CLAIMS THRU 2/4/2019	(41,699.64)
ELECTION BOARD PPE 1/15/2019	(3,196.50)
FLEX SPENDING BENEFITS PPE 1/25/2019	(3,339.00)
USDA/RD QTRLY BOND PAYMENT #92-04	(2,833.00)
USDA/RD MTHLY BOND PAYMENT #97-08	(1,304.00)
RETURNED CHECK(S) #7736, 77271	(801.64)
STATE REPORT 1/2019	(214,619.32)
TRANSFER FROM MLGIP TO CASH ACCOUNT	(5,000,000.00)
DEPOSITS	1,008,036.99
CHECKS	(321,048.25)
VOIDED CHECK(S) #328926	80.00
<b>BALANCE 2/12/2019</b>	<b><u>14,062,725.21</u></b>

**AIRPORT ACCOUNTS**

AIP42	0.00
<b>AIRPORT ACCOUNTS TOTAL BALANCE</b>	<b><u>0.00</u></b>

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		2.41%	23,000,000.00
1880 BANK			10,061,502.98
<b>TOTAL INVESTED</b>			<b><u>\$33,061,502.98</u></b>
<b>PETTY CASH BALANCE</b>			<b><u>\$15,570.00</u></b>
<b>GRAND TOTAL ALL FUNDS</b>			<b><u>\$ 47,139,798.19</u></b>