



TALBOT COUNTY, MARYLAND

County Council

MINUTES

February 10, 2015

Present – President Corey W. Pack, Vice President Laura E. Price, Dirck K. Bartlett, Jennifer L. Williams, County Manager R. Andrew Hollis, County Attorney Michael Pullen and Staff Attorney Tony Kupersmith. Council member Chuck F. Callahan was absent.

- I. Agenda – Mr. Pack requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, February 10, 2015.
- II. Minutes – Mr. Pack requested and received Council’s unanimous consent for approval of the Minutes of January 27, 2015.
- III. Disbursements – Mr. Pack requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, February 3, 2015 and Tuesday, February 10, 2015.
- IV. Presentation by the Honorable Stephen H. Kehoe, Judge, Circuit Court for Talbot County – Judge Stephen H. Kehoe, newly appointed judge of the Circuit Court for Talbot County, introduced himself to the members of the County Council and extended an invitation to the Council to visit the Judge’s Chambers to learn more about the functions of the office. He stated that he looks forward to working with the Council. After the Council welcomed Judge Kehoe to the Court, Mr. Pack presented him with a small memento from the County.
- V. Presentation of Proclamation: National Children’s Oral Health Month – February 2015 – Renee Kilroy, Senior VP, Community-Based Programs and Public Relations, Choptank Community Health System, Inc.; Shelley Andrews, Director, Community Based Programs and Marketing, Choptank Community Health System, Inc. - Prior to presentation of the proclamation, Ms. Kilroy presented statistical information related to the oral health of children in Maryland, stating that 31% of children in grades kindergarten through third grade have untreated dental decay, with the Eastern Shore having the highest percentage of children in that age group with tooth decay. She then briefed the Council on efforts made by Choptank Community Health System, Inc.’s School-Based Dental Program in Talbot, Dorchester and Caroline counties. The mission of the Program is to increase children’s access to dental care to improve the overall health of children, thus decreasing rates of school absenteeism and increasing learning capabilities; approximately 300 children in Talbot County received preventative treatment last year from Choptank Community Health System, Inc. The Clerk then read a proclamation into the record which acknowledged the prevalence of tooth decay in children, and emphasized the value of good oral hygiene and regular dental treatment. Council members expressed their appreciation to Ms. Kilroy and Ms. Andrews for the services provided by Choptank Community Health System, Inc. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the proclamation by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye

Ms. Williams presented the Proclamation to Ms. Kilroy and Ms. Andrews who accepted on behalf of Choptank Community Health System, Inc.

- VI. Presentation of Proclamation – Hunger Awareness Week in Talbot County – February 23, 2015 – March 1, 2015 - Tom Hutson, Chair, Talbot County Hunger Coalition; Catherine Poe, Chair, Steering Committee, Talbot County Hunger Coalition – Mr. Hutson stated that the purpose of the proclamation is to call awareness to the issue of “food insecurity” in Talbot County, describing food insecurity as the lack of food, lack of nutritious food, or not having access to food, not simply hunger itself. The Clerk then read the proclamation into the record. The proclamation spoke of raising awareness of the number of individuals in Talbot County who are “food insecure” and encouraged support of local food pantries and other organizations which assist those in need with their time, money, and food. Upon motion by Ms. Price, seconded by Mr. Bartlett, the Council approved the proclamation by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price - Aye

- VII. Presentation by Talbot County Hunger Coalition – Tom Hutson, Chair, Talbot County Hunger Coalition; Catherine Poe, Chair, Steering Committee, Talbot County Hunger Coalition – Mr. Hutson introduced representatives of various organizations which are members of the Talbot County Hunger Coalition. He stated that the Hunger Coalition is comprised of community members, representatives of agencies and organizations, and churches, as well as individuals from the Talbot Family Network Board. He stated that Talbot Family Network is the County’s local management board and serves as the coordinating entity for community-based programs and initiatives. Mr. Hutson briefed the Council on the mission of the Coalition, formed in September 2014, to connect individuals in need with the local food resources available and to help families select and prepare more nutritious foods at less cost. Ms. Poe outlined several initiatives of the Coalition, including establishment of an informational table at the Easton Farmers Market which brings awareness to the issue of hunger and food insecurity in Talbot County, the Harvest of Hope at the First Church of God, the afterschool dinner program on Tilghman Island, and the provision of Care Packs to the 42% of children in Talbot County Public Schools who receive free and reduced meals. Ms. Poe stated that the Hunger Coalition will be conducting a major food drive in March and will be issuing a “Food Stamp Challenge” to bring awareness of the challenges faced by individuals who receive food stamps to provide their families with nutritious food for an allotment of \$33 per week per person. Mr. Hutson stated that although food stamps are meant to purchase supplemental food, more often than not, they are the sole source for food purchases. Ms. Poe stated that in an effort to encourage individuals to participate in the challenge, Chef Jordan Lloyd of the Bartlett Pear Inn will be preparing a menu using the per person allotment; the menu will be posted on the Talbot Family Network website and in *The Star Democrat*. Ms. Poe thanked the community for their generosity to local food banks during the months of November and December, and encouraged year-round support of the organizations providing assistance. Council members expressed their appreciation to all the churches and organizations involved in reducing food insecurity in Talbot County.

Mr. Pack presented the Proclamation to Mr. Hutson, Ms. Poe, representatives of Talbot County Extension, Talbot Family Network, Neighborhood Service Center, and other organizations partnering with the Talbot County Hunger Coalition.

VIII. Presentation of Fiscal Year 2013-2014 Audit – Chris Hall, CPA, TGM Group LLC; Angela Lane, Finance Director - Mr. Hall highlighted information contained in the Talbot County Comprehensive Annual Financial Report for fiscal year ending June 30, 2014. He stated that, in his opinion, Talbot County should again expect to receive a Government Finance Officers Association (GFOA) award for excellence in financial reporting for FY 2014. He outlined various aspects of the Audit, reporting that the County's actual Revenues were just over \$77,000,000, compared to the amount budgeted of just over \$74,000,000; the increase in Revenues is primarily a result of income and transfer taxes being greater than budgeted. Mr. Hall stated that the Fund Balance increased by approximately \$1.3 million versus the budgeted amount of \$570,000. He stated that his firm was able to provide a clean, unmodified opinion on the County's financial statements as well as for federal programs from which the County receives funding. Council discussion ensued with Mr. Hall and Ms. Lane as various aspects of the Audit were brought forward. Mr. Hall expressed appreciation to Ms. Lane and her staff for their assistance in assembling information required for the Audit; Council expressed appreciation for the hard work and diligence of Ms. Lane and her staff and to Mr. Hall for his presentation. The FY 2013-2014 Audit is available on the County's website at www.talbotcountymd.gov.

IX. Introduction of Numbered Resolution:

A RESOLUTION CONCERNING THE PROPOSED ANNEXATION OF TWO PARCELS OF LAND LOCATED AT 7966 INDUSTRIAL PARK DRIVE, EASTON, MARYLAND, LYING ON THE WEST SIDE OF EASTON INDUSTRIAL PARK, CONSISTING OF 22.136 ACRES OF LAND, MORE OR LESS, OWNED BY APHENA PHARMA SOLUTIONS MARYLAND, LLC, F/K/A CELESTE CONTRACT PACKAGING LLC, FINDING THAT THE PROPOSED REZONING FROM THE COUNTY'S EXISTING LIMITED INDUSTRIAL ("LI") ZONE TO THE TOWN'S INDUSTRIAL ("I") ZONE WILL ALLOW A SUBSTANTIALLY HIGHER DENSITY, EXCEEDING 50%, THAN COULD BE GRANTED FOR DEVELOPMENT OF THE PROPERTY UNDER THE COUNTY'S EXISTING "LI" ZONING, AND FINDING THAT THE PROPOSED REZONING WILL ALLOW LAND USES THAT ARE SUBSTANTIALLY DIFFERENT FROM THOSE PERMITTED UNDER THE COUNTY'S EXISTING "LI" ZONING, AND WAIVING THE 5-YEAR HOLD ON THE PROPOSED REZONING IN ACCORDANCE WITH MD. CODE, LOCAL GOV'T ARTICLE, § 4-416 was read into the record and brought forward for introduction. Prior to introduction, County Attorney Michael Pullen stated that the resolution before the Council is at the request of the Town of Easton for the purpose of Council's consideration of approval for the Town to rezone the property from the County's Limited Industrial ("LI") Zone to the Town's Industrial ("I") Zone. He stated that State law restricts the authority of a municipality annexing land to rezone the land for a period of five (5) years to a density that is substantially higher (exceeding 50%) or to a land use that is substantially different than the existing zoning prior to the annexation, unless the County gives its expressed approval. Mr. Pullen stated that there is not a proposed change in use of the land, but there is a proposal to expand the existing use on the site; annexation of the property by the Town of Easton will allow the existing use to connect to Town water and sewer. Mr. Pack stated that the impetus behind the request was the retention of jobs. He stated that the subject company, Aphena Pharma, needed and wanted to expand at their current location, but if they could not connect to water and sewer there was a possibility that they might leave Talbot County. Paige Bethke, Director of Economic Development for Talbot County, provided further details of the coordinated efforts, including financial incentives, by the Town of Easton, the County and the State to retain Aphena Pharma in the Town of Easton. County Planning Officer Mary Kay Verdery stated that the Planning Commission, at its meeting on Wednesday, February 4, 2015, unanimously approved recommending that the County Council approve the five-year waiver. The resolution was introduced by Mr. Bartlett, Mr. Pack, Ms. Price, and Ms. Williams as Resolution No. 218. A public hearing was scheduled for Tuesday, February 24, 2015 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 N. Washington Street, Easton, Maryland 21601.

X. Introduction of Legislation:

AN ACT TO AUTHORIZE TALBOT COUNTY, MARYLAND (THE “COUNTY”) TO BORROW NOT MORE THAN NINETEEN MILLION FIVE HUNDRED THOUSAND DOLLARS (\$19,500,000) IN ORDER TO FINANCE THE REFUNDING OF ALL OR A PORTION OF THE COUNTY’S CONSOLIDATED PUBLIC IMPROVEMENT AND REFUNDING BONDS, SERIES 2006, AND ITS PUBLIC IMPROVEMENT BONDS OF 2008, AND TO EFFECT SUCH BORROWING BY THE ISSUANCE AND SALE OF ITS GENERAL OBLIGATION BONDS PAYABLE FROM AD VALOREM TAXES TO BE LEVIED BY THE COUNTY AND TO PAY THE COSTS OF ISSUANCE OF SUCH BONDS; AUTHORIZING THE REFUNDING OF SUCH BONDS AND RELATING GENERALLY TO THE ISSUANCE AND SALE OF SUCH BONDS FOR SUCH PURPOSES was read into the record by the Clerk and brought forward for introduction. Prior to introduction, Finance Director Angela Lane, stated that the County, following the conduction of an analysis of its outstanding bonds, had been advised that the County should consider refunding (refinancing) a portion of its 2006 bonds and its 2008 bonds due to current low interest rates. Ms. Lane stated that by refunding, the County can save approximately \$1.0 to \$1.2 million over the next 12 years. The legislation was then introduced by Mr. Bartlett, Mr. Pack, Ms. Price and Ms. Williams as Bill No. 1299. A public hearing was scheduled for Tuesday, March 10, 2015 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

XI. Council Vote on Interim Status Report on Local 2015 Total Maximum Daily Load/Watershed Implementation Plan (TMDL/WIP) Milestones for Talbot County – Mary Kay Verdery, Planning Officer; Martin Sokolich Long Range Planner – Mr. Sokolich briefed the Council on the progress made thus far by the County toward its 2015 Total Maximum Daily Load/Watershed Implementation Plan (TMDL/WIP) Milestones. The milestones, which are set by local jurisdictions, counties and the State, cover a two-year timeframe for reduction of TMDL’s (January 1, 2014 through December 31, 2015). The Interim Status Report, which will be submitted to the Maryland Department of the Environment, includes actions and achievements thus far on objectives set by the County in January 2014, and encompasses the timeframe from January 1, 2014 through December 31, 2014. Progress made includes identification of suitable sites for implementation of future Best Management Practices (BMPs) as well as staff of the Department of Public Works undertaking several demonstration projects which utilize available no cost or low cost BMPs; Local Funding options to meet cost of required BMPs; Grant Funding Sources received for installation of denitrification units and demonstration projects, connection of septic systems to public sewer and further research on the viability and effectiveness of demonstration projects for potential Watershed improvements; an increase in tree canopy, and continued operation of the Region II Wastewater Treatment Plant at levels below nutrient caps. Additional BMPs achieved during 2014 included installation of 250 stormwater filters within the Town of Easton; restoration of a 39 acre wetland along the RTC Park in the Town of Easton; planting of 13 plus acres of riparian tree buffers in Talbot County, Easton and St. Michaels; working with Midshore Riverkeeper Conservancy to initiate a program to secure pledges from residents to reduce or eliminate lawn fertilizer; development of mini WIPs for Trappe, St. Michaels, Oxford and Easton; and formal establishment of priority system for water and sewer plan connections. Council discussion ensued with Mr. Sokolich regarding various facets of the goals and accomplishments outlined in the Interim Status Report for the 2015 Milestones. The Planning Commission, at its meeting on Wednesday, February 4, 2015, had unanimously voted to recommend the Interim Report to the County Council. At Council’s request, Environmental Engineer Bill Wolinski will provide an update to the Towns at the next Incorporated Towns Meeting scheduled for Tuesday, March 31, 2015 in the Meeting Room of the Talbot County Free Library. Upon motion by Ms. Williams, seconded by Ms. Price, the Council approved forwarding the Interim Status Report to the State by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye

- XII. Discussion of and Council Vote on Talbot County Annual Planning Report to Maryland Department of Planning – Mary Kay Verdery, Planning Officer; Martin Sokolich, Long Range Planner; Mr. Sokolich briefed the Council on the County’s Annual Planning Report for 2013, as prepared by the Talbot County Department of Planning and Zoning. Mr. Sokolich stated that in 2013, Talbot County issued six (6) new residential building permits and one (1) new commercial building permit; three (3) subdivisions with a total of four (4) new parcels were created; no zoning text or map amendments were made in 2013. He stated that a total of 516 permits were applied for and issued through the County’s Permit and Inspections Office, most of which were for renovations and property improvements. Council discussion ensued with Mr. Sokolich and Planning Officer Mary Kay Verdery regarding the information outlined in the cover memo which contained information on development activity in both the incorporated towns and the County. Ms. Verdery stated that information outlined in the memorandum had first been provided to the Planning Commission for their meeting on January 7, 2015 in response to questions from Commission members and was now being provided to the Council for their review; the information in the memo will not be included in the Annual Report to the State; each municipality is responsible for submitting its own statistics. At Council’s request, the Department of Planning and Zoning will redraft information contained in the memorandum so that statistical information on permits issued, etc. by the incorporated towns is listed separately from the County’s information. The Planning Commission, at its meeting on January 7, 2015, unanimously recommended forwarding the Annual Planning Report to the State. Upon motion by Ms. Williams, seconded by Mr. Bartlett, the Council approved forwarding the Report to the State by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye

- XIII. Quarterly Update by Talbot County Airport Board – Mike Henry, Manager, Easton Airport, Charles Daffin, Member, Talbot County Airport Board - Mr. Henry briefed the Council that the following items were underway or had been completed: (1) AIP-30 (Five-Year CIP Environmental Assessment) - Mr. Henry stated that he had met with Federal Aviation Administration (FAA) and Maryland Aviation Administration (MAA) officials on January 29, 2015 regarding the date for the FAA’s decision on Phase 3 of the Environmental Assessment relating to determination of the runway length. Mr. Henry stated that the process may have to be started all over again since the data is now nine (9) years old; in the best case scenario the Finding of No Significant Impact (FONSI) would be issued in December 2015. He stated that he has requested a meeting with the District Manager for the FAA to further discuss the matter; (2) AIP-40 (Terminal Apron Rehabilitation Project – Construction) – Mr. Henry stated that the project has been completed with the exception of tie downs and striping but is now shut down for the winter; the punch list will be completed in the spring and the project closed; (3) AIP-41 (Runway 4-22 Obstruction Removal) – Mr. Henry stated that the project is shut down for the winter; planting will take place in the spring; the final logging cost of \$31,543.00 was submitted to the County Attorney; proceeds for sale of the lumber will go to the contractor and the Town of Easton will receive an equivalent amount from the Airport; the grant for the project will be closed out in the spring; (4) MAA –Tractor/Maintenance Shed – Mr. Henry stated that his office had received verbal notification that grant funding for Bid No. 14-19 (Maintenance Storage Building) and Bid 14-20 (2015 Tractor and Attachments) had been approved; Council had previously approved moving forward with the bid projects, subject to 75% funding from the MAA; (5) Fuel Sales – Mr. Henry stated that Clark Transportation shut down their operations at Easton Airport as of December

2014 but he anticipates that other tenants will fill the void in fuel sales; January 2015 jet fuel sales reflect a 5.7% increase over January 2014; Avgas sales reflect an increase of 17.8% over January 2014, due in part to increased traffic resulting from flight training by Trident of U.S. Naval Academy Midshipmen from June through September 2014; (6) Airport traffic – Mr. Henry stated that traffic count for January 2015 shows an increase of 54% over January 2014. He stated that his office, at the request of the Maryland Department of the Environment, completed a survey on the number of take-offs and landings at Easton Airport, and the types of planes, fuel used and engine type; the information was requested by MDE after the State of Maryland was notified that it did not meet pollution standards; (7) Corporate Hangars - Mr. Henry stated that the Spitfire hangar at the Airport broke ground for their expansion in December 2014 – a grand opening will be held in the near future; the hangar formerly occupied by Clark Transportation is for sale and several entities have expressed interest; (8) Solar – Mr. Henry stated that negotiations continue between Easton Utilities and a solar provider on a power purchase agreement; if agreement cannot be reached, other solar providers have expressed interest; (9) Airport Consultant Services – Mr. Henry stated that Requests for Qualifications with regard to an Airport consultant will be opened on March 5, 2015; the Request is issued every five years; (10) Mr. Henry stated that President Obama’s budget does not include funding for airport contract control towers beyond September 30, 2015, although there appears to be support in both the House and Senate for funding in the next fiscal year; he will keep the Council apprised. Council discussion ensued with Mr. Henry as the various matters were brought forward. The next Airport Board meeting is scheduled for Wednesday, March 18, 2015 at 8:00 a.m. in the Easton Airport Conference Room.

XIV. County Manager’s Report:

A. Bid No. 14-18, REQUEST FOR PROPOSALS FOR ANALYSIS OF ALTERNATIVE PENSION OPTIONS FOR CERTAIN TALBOT COUNTY GOVERNMENT LAW ENFORCEMENT AND EMERGENCY PERSONNEL – TALBOT COUNTY, MARYLAND

- Requested Council approval to award Bid No. 14-18 to the sole bidder, Bolton Partners, in the sum of \$30,000. Mr. Hollis stated that \$20,000 was budgeted for the project but Finance Director Angela Lane has certified that additional funding of \$10,000 is available in Contingency Funding. Ms. Price stated that the amount budgeted was an estimate since an RFP for this type of project had never been issued by the County. Council requested that staff try to negotiate the price and approved the award by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye

B. Bid No. 14-21, DESIGN-BUILD OF IN-DITCH BIORETENTION SYSTEMS IN THE VILLAGES OF CLAIBORNE AND WITTMAN, AND THE DEVELOPMENT OF GLEBE VILLA, TALBOT COUNTY

– Requested Council approval of the County Engineer’s recommendation to award Bid No. 14-21 to the low bidder, Rauch, Inc./Bryan and Sons, in the sum of \$93,161.00; the project is fully funded by the Chesapeake and Atlantic Coastal Bays 2014 Trust Fund; no County funds are required. Council requested that County Engineer Ray Clarke provide an update to the Towns on cooperative projects between the County and the Towns at the next Incorporated Towns Meeting scheduled for Tuesday, March 31, 2015 in the Meeting Room of the Talbot County Free Library. Upon motion by Mr. Bartlett, the Council approved the award by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye

- C. Talbot County Airport Board – Requested Council approval for the appointment of William “Bill” Rolle to the Talbot County Airport Board; Mr. Rolle will complete the unexpired term of Kenelm “K” Guinness which will expire on June 1, 2017. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the appointment by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye

- D. Talbot County Blue Ribbon Commission Oversight Committee – Requested Council approval for the appointment of Sheriff Joe Gamble to a three-year term on the Talbot County Blue Ribbon Commission Oversight Committee; said term will expire April 1, 2018; requested the appointment of Kelly Griffith, Superintendent, Talbot County Public Schools, to the Blue Ribbon Commission Oversight Committee; said term will complete the unexpired term of Hilary Spence and will expire April 1, 2017; and requested the appointment of Lt. Stephen Elliott, Maryland State Police, to the Blue Ribbon Commission Oversight Committee; said term will complete the unexpired term of Dr. John Ryan and will expire April 1, 2016. Upon motion by Mr. Bartlett, seconded by Ms. Williams, the Council approved the appointments by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye

- E. Talbot County Emergency Services Advisory Board – Requested Council approval for the reappointment of John Harrald and Richard Smith to three-year terms on the Talbot County Emergency Services Advisory Board as the Bay Hundred District representative and at-large representative, respectively; said terms will expire on February 1, 2018. Upon motion by Ms. Williams, seconded by Ms. Price, the Council approved the reappointments by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye

- F. Talbot County Historic Preservation Commission – Requested Council approval for the reappointment of Robert Amdur to a three-year term on the Talbot County Historic Preservation Commission; said term will expire on July 1, 2017; requested Council approval for the appointment of Cindy Schmidt to the Historic Preservation Commission; said term will complete the unexpired term of Alice-Marie Gravely and will expire on July 1, 2016. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the reappointment and the appointment by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye

- G. Mid-Shore Mental Health Systems, Inc.’s Regional Behavioral Health Advisory Committee – Requested Council approval for the appointment of Renee Kilroy to a three-year term on Mid-Shore Mental Health System, Inc.’s Regional Behavioral Health Advisory Committee; said term will expire on November 30, 2017. Upon motion by Ms. Price, seconded by Ms. Williams, the Council approved the appointment by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye

- H. Heart Savers CPR and AED Training Marathon – Mr. Hollis stated that the Talbot County Department of Emergency Services will be holding its annual CPR and AED Training Marathon on Wednesday, February 25, 2015 at the Talbot County Community Center. Classes are approximately one and one-half hours long and begin every hour on the hour, beginning at 9:00 a.m.; the last class begins at 7:00 p.m.; certificates of completion will be awarded. Interested individuals may register at www.talbotdes.org.
- I. County Offices Closed – Mr. Hollis stated that County offices will be closed on Monday, February 16, 2015 for the Presidents’ Day holiday.

XV. Council Comments:

Ms. Williams - Ms. Williams stated that she had recently had the pleasure of attending several fire department banquets as had other Council members. She expressed her appreciation for the invitations to the banquets and for the welcome she received at the events.

Mr. Bartlett - Mr. Bartlett stated that he concurred with Ms. Williams’ comments. He had no further comments.

Ms. Price - Ms. Price stated that she concurred with Ms. Williams’ comments. She had no further comments.

Mr. Pack - No comments.

- XVI. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council voted to adjourn to Executive Session for discussion of legal, personnel, and real estate matters and to reconvene on Tuesday, February 17, 2015 at 4:30 p.m. in Executive Session for discussion of legal, personnel, and real estate matters, and to reconvene in Executive Session on Tuesday, February 24, 2015 at 12:30 p.m. and at 1:30 p.m. for the regularly scheduled meeting by voting 4 - 0 as follows:

Mr. Pack – Aye
Ms. Williams - Aye
Mr. Bartlett– Aye
Ms. Price - Aye

The meeting adjourned at 3:26 p.m.

The transcript of the February 10, 2015 County Council meeting is available for review in the Office of the County Manager during regular office hours.

- XVII. On Tuesday, February 10, 2015, an Executive Session of the Talbot County Council convened at 12:35 p.m. in the County Council Conference Room. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council met in Executive Session by voting 5 - 0 as follows:

Mr. Bartlett – Aye
Mr. Callahan – Absent
Mr. Pack – Aye
Ms. Price – Aye
Ms. Williams – Aye

In accordance with State Article § 10-508(a)(1)(i)(7) the purpose of the Executive Session was for personnel matters to discuss appointments to various County boards and committees and to discuss a personnel matter in the Sheriff's Office; and for a real estate matter to discuss the disposition of County owned property. The Executive Session recessed at 1:30 p.m. and reconvened at 3:40 p.m. The Executive Session ended at 5:00 p.m.

- XVIII. Incorporated Towns Meeting - The County Council met with the elected officials of the incorporated towns of Easton, Oxford, Queen Anne, St. Michaels and Trappe at 5:00 p.m. on Monday, February 9, 2015 in the Meeting Room of the Talbot County Free Library. Manjula Paul, MSN, RN, MPH, MA, was introduced as the new Talbot County Health Officer and gave a brief outline of her philosophy of the purpose of the public health system to the citizens it serves; Ms. Paul assumed her duties on January 7, 2015. Each town provided an update on various projects within their jurisdictions which were in progress or had been completed. Easton provided an update on the Port Street Development Project, Eastern Shore Land Conservancy's Conservation Center project at the former McCord building, affordable housing initiatives, extension of Rails to Trails, and Dutchmans Lane. Oxford provided an update on the upgrade of the Oxford Wastewater Treatment Plant and their plans for a dog park. On behalf of the County, Mr. Bartlett provided an update on the status of Phase I of the County's Oxford Park Project, stating that the Town of Oxford plans to donate the cost of enclosures for the restroom facilities. Queen Anne provided an update on the status of road improvements in the town of Queen Anne, including a sidewalk project, the lowering of portions of Main St. to provide for ADA curbing requirements, and the widening of the intersection of Rt. 404 and Rt. 303. St. Michaels discussed the proposed State Highway Administration roadwork improvement and enhancement project from Yacht Club Road to Pea Neck Road, and the funding for same, proposed improvements to Fremont Street from Railroad Avenue to the Town parking lot in conjunction with Eastern Shore Land Conservancy, and advised that Phase IV of the sewer improvement project had been completed. Trappe provided an update on status of the Lakeside Development Project and related technology upgrades to the Town's wastewater treatment plant upgrades, requested County financial assistance for a sidewalk along Route 565 near White Marsh Elementary School, and discussed drainage issues on Rumsey Drive, Marvel Drive, and Seymour Drive. The County provided an update on the status of the Draft Comprehensive Plan, stating that the Planning Commission has made a recommendation on its draft, and the Mid-Shore Regional Council initiative to bring high speed broadband to the towns. Mr. Bartlett will provide a detailed briefing on the initiative at the March 31, 2015 Incorporated Towns Meeting. Discussion ensued among the representatives as various items were brought forward. The meeting adjourned at 6:15 p.m. The next Incorporated Towns Meeting is scheduled for Tuesday, March 31, 2015 at 5:00 p.m. in the Meeting Room of the Talbot County Free Library in Easton.

CASH STATEMENT 2/3//2015

BALANCE 1/27/2015		\$30,350,699.84
RETURNED CHECKS		(150.00)
PUBLIC IMP & REFUNDING BONDS SERIES 2006		(391,642.52)
ST ADMIN BRD OF ELECTIONS PPE 12/2314 & 1/6/15		(10,503.22)
BOARD OF EDUCATION 1/2015		(2,878,842.00)
INTEGRA 2/2015		(17,121.60)
WELLS FARGO/GC MOWER LEASE 2/2015		(4,222.00)
PAYROLL-FD/SS/MS WH 1/30/2015		(132,122.79)
SECU DED		(6,034.83)
DEFERRED COMP DED		(10,254.87)
MD WH		(32,706.14)
PENSION DED		(31,320.00)
ACH TRANSFER		(11,261.75)
DEPOSITS		544,783.79
CHECKS		(934,803.02)
BALANCE 2/3/2015		<u>26,434,498.89</u>

AIRPORT ACCOUNTS

AIP-RUNWAY 4-22 EXTENSION ANALYSIS		--
AIP37		16,762.37
AIP39		73,794.25
AIP40		--
AIP41		26,651.93
AIRPORT ACCOUNTS TOTAL BALANCE		<u>117,208.55</u>

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.05%	18,000,000.00
TOTAL INVESTED			<u>\$18,000,000.00</u>
PETTY CASH BALANCE			<u>\$8,570.00</u>
GRAND TOTAL ALL FUNDS			<u>\$44,560,277.44</u>

CASH STATEMENT 2/10/2015

BALANCE 2/3/2015		\$26,434,498.89
BANK CHARGES 1/2015		(1,076.43)
INTEREST ON ACCTS 1/2015		6,674.36
RETURNED CHECKS		(712.55)
TRANS MAA SHARE #3 & #4 TO AIP41		(18,825.79)
USDA/RURAL DEV/AIRPORT MTHLY BOND PYMNT		(1304.00)

WELLS FARGO/GC/MOWER LEASE 1/2015	(4,222.00)
USDA/RURAL DEV/UTMC QTRLY BOND PYMNT	(2,833.00)
OXFORD LAND ESCROW INT 9/2014-1/2015	62.88

PAYROLL – FD/SS/MS WH 2/6/2015	(2,851.41)
DEFERRED COMP DED	(1,265.00)
MD WH	(572.70)
PENSION DED	(336.00)
FLEXIBLE SPENDING ACCT	(193.34)

DEPOSITS	622,569.12
CHECKS	(1,006,664.00)

BALANCE 2/10/2015 **26,022,949.013**

AIRPORT ACCOUNTS

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP37	16,762.37
AIP39	73,794.25
AIP40	--
AIP41	26,651.93

AIRPORT ACCOUNTS TOTAL BALANCE **117,208.55**

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.05%	18,000,000.00

TOTAL INVESTED **\$18,000,000.00**

PETTY CASH BALANCE **\$8,570.00**

GRAND TOTAL ALL FUNDS **\$44,148,727.58**