



TALBOT COUNTY, MARYLAND

County Council

MINUTES

August 25, 2020

Present – President Corey W. Pack, Vice President Chuck F. Callahan, Frank Divilio, Pete Leshner, Laura Price, County Manager R. Andrew Hollis and County Attorney Anthony Kupersmith.

- I. Agenda – The August 25, 2020 Agenda was brought forward for approval. Mr. Leshner requested to add the following items to the County Manager’s Report: a letter of support for Habitat for Humanity – Choptank; an emergency procurement of vacuum pumps for Martingham wastewater treatment system; and a contract with Whiting Turner for Easton Elementary School – Dobson; Mr. Divilio seconded the motion. The Council approved the Agenda, as amended by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

- II. Minutes – Mr. Pack requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, June 23, 2020.
- III. Disbursements – Mr. Pack requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, August 18, 2020 and Tuesday, August 25, 2020.
- IV. Update on Preparations for 2020 General Election – Jeri Cook, Election Director, Talbot County Board of Elections; Joseph Secrist, President, Talbot County Board of Elections; Members, Talbot County Board of Elections – Ms. Cook and Mr. Secrist briefed the Council on various matters related to the upcoming General Election. Ms. Cook stated that early voting will be held on Monday, October 26, 2020 through Monday, November 2, 2020 from 7:00 a.m. to 8:00 p.m. at the Easton Fire Department. She stated that voting on Election Day, Tuesday, November 3, 2020, will take place from 7:00 a.m. to 8:00 p.m. and that individuals may vote at the following locations: Easton Fire Department, the Easton High School Cafeteria, St. Michaels Middle-High School gymnasium, and the Tilghman Volunteer Fire Department. Ms. Cook outlined security and health safety measures for both early voting and Election Day, the need for election judges and the locations of secure drop boxes for those utilizing mail-in (absentee) ballots. Mr. Secrist briefed the Council on the number of precincts in Talbot County (12), the number of School Board seats on the ballot (3) and the different ballots in Talbot County (23) for the 2020 General Election. Mr. Secrist stated that the Council will need to appoint a commission in the near future to redraw the Board of Education districts, which is required by State law to be done every ten years. Council discussion ensued with Ms. Cook and Mr. Secrist. The Talbot County Board of Elections will continue to update the Council on a regular or as-needed basis.
- V. Update by Talbot County Department of Economic Development and Tourism – Cassandra Vanhooser, Director, Department of Economic Development and Tourism; Jacqueline “Jackie” Wilson, Chair, Economic Development Commission – Ms. Vanhooser stated that to date, funding distributed through the small business grant program of the Coronavirus Aid, Relief, and Economic Security (CARES) Act is \$849,967, briefed the Council on the number of applications received and approved, and outlined the

number and business sectors receiving assistance. Ms. Vanhooser stated that, in her opinion, the variety of business sectors receiving funding shows the economic impact of the pandemic on the community. She provided unemployment statistics as of June for various sectors of the economy, including food service/preparation, transportation, personal care and service occupations, entertainment, and building grounds/maintenance/cleaning. Ms. Vanhooser stated that Talbot County's statistics generally reflect State and national statistics. She stated that applications for CARES funding will again be accepted starting on September 1, 2020, with approximately \$400,000 available to be reinvested in the community. Ms. Vanhooser expressed her appreciation to those who assisted with setting up the program and those who reviewed and processed the applications. She emphasized that in addition to funding for struggling businesses, Rich Loeffler and Greg Bartoo, consultants with the Small Business Development Center at Salisbury University, have been assigned by the Center to Talbot County and are available to provide free, confidential consulting services to small businesses. Ms. Vanhooser provided statistical information on the Talbot County's unemployment rate in June 2020 (8.6%) versus June 2019 (3.9%) and outlined the decrease in accommodations tax receipts by the incorporated towns which translates to reduced revenues for restaurants, number of visitors, etc. Ms. Vanhooser concluded her comments by stating that on Tuesday, September 1, 2020 her office will be launching International Underground Railroad Month in Talbot County for the State of Maryland; the event will take place at 10:00 a.m. at the Frederick Douglass Park on the Tuckahoe (Queen Anne, Maryland) when the first interpretive signage will be placed in the Park as a way to afford visitors an opportunity to learn more about Mr. Douglass and the land where he was born and wrote about; the Park will be open to the public beginning on September 1st at Noon. Ms. Wilson expressed her appreciation to the County for setting in place the program to assist businesses and to Ms. Vanhooser and her staff for all their hard work to help the businesses get the information they need. Council discussion ensued with Ms. Wilson and Ms. Vanhooser. Ms. Vanhooser will continue to update the Council on a regular or as-needed basis.

- VI. Update on Request by VFW Post 5118 for Memorials for Talbot County KIAs from World War I, World War II, and Korean War on Courthouse Grounds – Agnes Blades and Nancy Gooding, VFW Post 5118 – Ms. Blades stated that since last meeting with the Council, Post 5118 had received final approval of the landscaping plan from the Easton Historic District Commission. She stated that Post 5118 has raised \$39,000 of the \$55,000 needed for the project thus far, the monuments have been completed and are ready to be installed; the only remaining component is Council's final approval. Council discussion ensued with Ms. Gooding. Upon motion by Mr. Leshner, seconded by Mr. Callahan, the Council approved the project, contingent upon the drafting of a Memorandum of Understanding between the landscaper and Talbot County, and approval by both parties of same, by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

- VII. Presentation and Request by Mid-Shore Behavioral Health – Kathryn Dilley, LCSW-C, Executive Director, Mid-Shore Behavioral Health, Inc. – Ms. Dilley outlined the mission and vision of Mid-Shore Behavioral Health which serves as the core service agency for the five Mid-Shore counties, provided information on services by the organization, programs over which the organization has oversight, and growth in grant monies managed. Ms. Dilley outlined services provided to the child and adolescent population of the Mid-Shore region, including mobile crisis teams to serve that population, and the development of an integrated health plan by the five health departments in the Mid-Shore region to provide coordinated services to those in or seeking addiction treatment. She outlined upcoming events, including a [Talbot Goes Purple](#) virtual event on Friday, September 4, 2020 from 4:00 p.m. to 6:30 p.m. with all five counties, and planning for the move of adult in-patient behavioral health beds coming from Dorchester County to Easton. Ms. Dilley

concluded her presentation by stating that 1,645 individuals had been served in the public health system in Talbot County in FY19 and 809 individuals had received substance-related services.

Ms. Dilley requested Council approval of a Letter of Agreement designating Mid-Shore Behavioral Health, Inc. as the core service agency with regard to participating counties' responsibilities for the management of the public health system; no County funding is required. Upon motion by Mr. Callahan, seconded by Mr. Divlio, the Council approved the Letter of Agreement for FY21 by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner - Aye

- VIII. Update on COVID-19 – Fredia Wadley, M.D., Talbot County Health Officer – Dr. Wadley presented statistical information on new COVID-19 cases in Maryland over the past 24 hours (377), the total number of cases in Maryland to date (105,046) and Talbot County (456). She stated that the infection rate on the Eastern Shore is not declining as rapidly as in other parts of the state and that her office continues to monitor the positive rates of school age children, which remain stable. She reported that compliance with mask requirements in businesses is better, resulting in less complaints. Dr. Wadley discussed COVID-19 testing, turn-around times and its relation to contact tracing, and the reliability of rapid tests versus other testing. She stated that her office continues to receive inquiries regarding schools and youth sports and anticipates the State will provide guidance on same in the next several weeks. Mr. Pack requested clarification from Dr. Wadley's recent email that face shields without accompanying masks are only permitted when a bona fide illness or disability would prevent the individual from wearing a mask. He stated that, based on information received from Dr. Wadley, the Second Emergency Resolution, approved by the Council on Tuesday, August 11, 2020, stated that in Talbot County, the use of face shields shall not be sufficient to satisfy the face covering requirement outlined in the Governor's Order dated July 29, 2020. Dr. Wadley stated that Council could include the language in its emergency resolution, or as Health Officer, she has the authority to issue a health officer directive regarding same under ADA guidelines. Mr. Pack also requested Dr. Wadley's thoughts regarding service of alcohol at bars areas in Talbot County. Dr. Wadley will continue to update the Council on a regular or as-needed basis.

- IX. Introduction of Administrative Resolutions:

THIRD EMERGENCY RESOLUTION - COVID-19 ENFORCEMENT - SUPERSEDING AND REPLACING THE EMERGENCY RESOLUTION ON COVID-19 ENFORCEMENT ADOPTED BY THE TALBOT COUNTY COUNCIL ON AUGUST 11, 2020; REQUIRING ALL PERSONS IN TALBOT COUNTY TO COMPLY WITH THE GOVERNOR'S EXECUTIVE ORDER ON FACE COVERINGS AND RETAIL ESTABLISHMENTS ISSUED ON JULY 29, 2020, EXCEPT THAT IN TALBOT COUNTY THE USE OF FACE SHIELDS SHALL NOT BE SUFFICIENT TO SATISFY THE FACE COVERING REQUIREMENT IN THE GOVERNOR'S ORDER; PROHIBITING CONGREGATING IN BAR AREAS AND RECOMMENDING TEMPERATURE CHECKS; REQUIRING THE SUBMISSION AND REVIEW OF A COVID-19 SAFETY PLAN FOR CERTAIN LARGE OUTDOOR GATHERINGS; ESTABLISHING CIVIL MONETARY FINES FOR VIOLATIONS OF THIS THIRD EMERGENCY RESOLUTION; AND, AUTHORIZING THE TALBOT COUNTY HEALTH DEPARTMENT AND THE TALBOT COUNTY OFFICE OF CODE ENFORCEMENT TO ENFORCE THE REQUIREMENTS HEREIN, was brought forward for introduction. Prior to introduction, Mr. Pack outlined the proposed changes to the resolution scheduled for introduction as listed on the green amendment, known as

Amendment No. 1, following his recent conversations with various businesses. The Clerk read the resolution into the record. Mr. Leshner made a motion to accept the changes to the Third Emergency Resolution; as there was no second, the motion failed.

ENFORCEMENT RESOLUTION - COVID-19 – RECITALS – was read into the record by the Clerk and brought forward for introduction. Prior to introduction, Ms. Price stated that Talbot County’s COVID-19 positivity rates are decreasing, as they are in the rest of Maryland and, in her opinion, Talbot County should follow Governor Hogan’s Executive Order and enforce exactly what the State of Maryland is enforcing. Mr. Divilio outlined the reasons he would be supporting Ms. Price’s resolution. Council discussion ensued. Mr. Divilio stated that it was his intention to continue to have the various agencies in the community provide regular updates on the COVID-19 pandemic to the public at upcoming Council meetings. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the Enforcement Resolution by voting 3 – 2 as follows:

- Mr. Pack – Nay
- Mr. Divilio – Aye
- Mr. Callahan – Aye
- Ms. Price – Aye
- Mr. Leshner – Nay

The Resolution is effective immediately.

X. Public Hearing:

PROPOSED FEDERAL FUNDING ASSISTANCE PROJECTS FROM THE U.S.D.A. FOR PLANNING AND CONSTRUCTION OF THE FOLLOWING PROJECTS FOR TALBOT COUNTY:

- St. Michaels Region II Wastewater Treatment Plant (WWTP) Equipment Upgrades – (Sludge Management Improvements - Belt Filter Press Replacement)
- Talbot County Resolution 235 Properties (comprising the subdivisions of Aveley, Doncaster, North Bend, The Rest, and Arcadia Shores, as well as certain subdivided Tier III-C areas along Royal Oak Road, Blueberry Acres Road, Deep Water Point Road, Long Haul Road, Yacht Club Road and Rolles Range Road) Sewer Extension (Public Sewer Connection) Project
- Talbot County Resolution 250 Properties (comprising certain parcels of land in the villages of Bozman and Neavitt designated as Tier III-B and certain parcels of land designated as Tier III-C) Sewer Extension (Public Sewer Connection) Project

was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, Ray Clarke, County Engineer, briefed the Council on each of the proposed projects and anticipated costs of same; the public was provided an opportunity to comment on the proposed projects. Council commended Mr. Clarke for his initiatives to seek grant funding. Upon motion by Mr. Leshner, seconded by Mr. Divilio, the Council approved having the County move forward with submittal of grant applications for the projects as outlined by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshler - Aye

XI. Presentation of Talbot County Diversity Training Report – R. Andrew Hollis, County Manager – Mr. Hollis stated that, at Council’s request, he had reviewed diversity training provided by the County for the fiscal year July 1, 2019 through June 30, 2020 and a report was being provided to the Council within 30 days from the date of the enactment of the administrative resolution requiring same. He stated that employees of the Department of Emergency Services had attended cultural competency training, department heads and supervisors had attended a cultural competence workshop led by the Chesapeake Multi-Cultural Resource Center, Department of Corrections employees had received required mandated and tested training on cross-cultural relations; the Sheriff’s Office had conducted implicit bias training, human relationship training, and training on bias incident reporting for newly hired officers, and that additional cultural competency training will be forthcoming for Sheriff’s Office employees. Mr. Hollis stated that the County will be partnering with Talbot Family Network in the near future to provide mandated *Courageous Conversations/Beyond Diversity* training to County department heads. He stated Talbot County Public Schools has held the training in the past several years and will also be considering other programs offered through Talbot Family Network which address systemic racism and conversations on race. Mr. Hollis concluded his presentation by stating that he and the Director of Human Resources will be reviewing various resources on cultural diversity training which employees can watch as their schedules permit. Council members expressed their appreciation to Mr. Hollis for efforts thus far and plans for future diversity training.

XII. County Manager’s Report:

A. Request from Department of Public Works – Requested Council approval to have the Department of Public Works hire a consultant to update the County’s 2002 Comprehensive Water and Sewerage Plan. Mr. Hollis stated that funding for the project was approved in the FY21 budget. Council discussion ensued with County Engineer, Ray Clarke. Council approved the hiring of a consultant to update the 2002 Plan by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshler – Aye

B. Talbot County Historic Preservation Commission – Requested Council approval for the reappointment of Karen Footner and Janice Pifer to three-year terms on the Talbot County Historic Preservation Commission; said terms will expire on July 1, 2023. Upon motion by Mr. Leshler, seconded by Mr. Callahan, the Council approved the reappointments by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshler – Aye

- C. Talbot County Public Works Advisory Board – Requested Council approval for the reappointment of Edward Schlichter to a four-year term on the Talbot County Public Works Advisory Board as a representative of the 3rd Election District; said term will expire on May 1, 2024. Upon motion by Mr. Leshner, seconded by Mr. Callahan, the Council approved the reappointment by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

- D. Request from Easton Airport – Requested Council approval to have Easton Airport apply for and accept grant funding from the Maryland Aviation Administration (MAA) for the Taxiway B Pavement Maintenance Project in the sum of \$67,902, or 75% of the cost of the project. Micah Risher, Easton Airport Manager, stated that the Airport’s cost will not exceed \$37,706; \$50,000 was budgeted in FY21 for the project. Upon motion by Mr. Divilio, seconded by Mr. Leshner, the Council approved submittal of an application for funding to MAA by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

- E. Request from Easton Airport – Requested Council approval of the Airport Manager’s recommendation to award professional engineering and construction phase services for the Taxiway B Pavement Maintenance Project to Airport consultant, AECOM, in the sum of \$15,072. Upon motion by Mr. Divilio, seconded by Mr. Callahan, the Council approved the request by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

- F. Bid No. 20-07, REQUEST FOR PROPOSALS - TAXIWAY B PAVEMENT MAINTENANCE - EASTON/NEWNAM FIELD AIRPORT (ESN) – TALBOT COUNTY, MARYLAND – Requested Council approval to award Bid No. 20-07 and Change Order No. 1 to the low bidder, Remac, Inc., in the sum of \$90,536; three bids were received. Upon motion by Mr. Callahan, seconded by Mr. Divilio, the Council approved the award by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

- G. Bid No. 20-05, REQUEST FOR PROPOSALS - REESES LANDING RECONSTRUCTION, TALBOT COUNTY PARKS AND RECREATION, TALBOT COUNTY, MARYLAND – Requested Council approval to award Bid No. 20-05 to the low Bidder, Bridges Site & Utilities in the sum of \$86,677; six bids were received. Upon motion by Mr. Divilio, seconded by Mr. Callahan, the Council approved the award by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

- H. Request for Letter of Support from Habitat for Humanity – Choptank – Requested Council’s approval to forward a letter in support of Habitat for Humanity – Choptank’s grant application to the Maryland Affordable Housing Trust; no County monies are required. Upon motion by Mr. Leshner, seconded by Mr. Divilio, the Council approved forwarding a letter of support by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

- I. Request from Department of Public Works – Requested Council’s retroactive approval for emergency procurement of new vacuum pumps for repairs at the Martingham wastewater treatment system in the sum of \$80,000; cost for the repairs will be paid for by the Region II Enterprise Fund. Mr. Hollis stated that he had given prior approval for the repair work as one of the pumps had completely failed. Upon motion by Mr. Leshner, seconded by Mr. Divilio, the Council approved the purchase by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

- J. Easton Elementary School Early Head Start Project – Requested Council approval to authorize the Easton Elementary School contractor, Whiting Turner, to construct a wall at the Dobson building of the old Easton Elementary School at a cost of \$242,333; said wall will preserve space for four classrooms in the new facility; the former Dobson building is currently in the process of being demolished to provide space for a new facility. Mr. Hollis stated that the Early Head Start Project is funded in the County’s Capital Budget for \$1.6 million, \$800,000 of which was to be funded through a Community Development Block Grant (CDBG); however, during the Budget process, Council was advised that CDBG funding statewide had been diverted to COVID-19 recovery efforts. Once CDBG funding again becomes available, the County will submit an application for the grant funding. Upon motion by Mr. Callahan, seconded by Mr. Divilio, the Council approved construction of the wall by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

K. County Offices Closed – Mr. Hollis stated that County offices will be closed on Monday, September 7, 2020 in commemoration of the Labor Day holiday.

XIII. Council Discussion of Open Meetings: Mr. Divilio stated that he had requested the matter be placed on the agenda at the previous meeting and that he wanted to go on the record from the previous meeting about the conference call at Planning and Zoning between Mr. Pack, Mr. Callahan and himself. Mr. Divilio stated that he hoped it was just a mistake at, in his opinion, a very rough, busy time, but the phone call took place in front of several members of County staff and he felt it should be on the record.

XIV. Public Comments: Members of the public were provided an opportunity to comment on matters of interest to them.

XV. Council Comments:

Ms. Price – No comments.

Mr. Leshner – No comments.

Mr. Divilio – Mr. Divilio expressed his appreciation to the Office of Planning and Zoning and the Health Department for their assistance in obtaining the permit for a recent Critchlow Adkins fundraiser. He stated that although there were half the number of participants compared to previous years, more money was raised. Mr. Divilio expressed his appreciation to those who contributed to help fund the Critchlow Adkins Child Care Center, the daycare facility connected to most of the schools in Talbot County and stated that they hope to expand service for White Marsh Elementary School through use of the two portable classrooms at the school which are no longer needed as classrooms. Mr. Divilio expressed his appreciation to members of the community who had supported the event, including Mr. Callahan.

Mr. Callahan - Mr. Callahan stated that when the president of the Council makes remarks and comments on a radio station, he would appreciate it if the other Council members were made aware of the fact that he would be making comments. He stated that, in his opinion, next Tuesday (September 1, 2020) is a very important day that means a lot to all of us with regard to Frederick Douglass and he knows Mr. Pack is getting frustrated, but, in his opinion, the comments were very disrespectful to the other members of the Council and he did not appreciate it. Mr. Callahan concluded his comments by asking if he has something to say to the Council members to please call us and voice your frustrations.

Mr. Pack - Mr. Pack stated that he appreciated Mr. Callahan's comments and reminded him that he had asked to speak with him after the meeting with Mayor Willey, to which Mr. Callahan had responded that he would call later, but did not receive a call. Mr. Pack stated that the unveiling of plaques will take place on Tuesday, September 1, 2020 at the Frederick Douglass Park on the Tuckahoe on Lewistown Road. Mr.

Pack stated that Frederick Douglass was an abolitionist who fought against slavery and, in his opinion, everything the “Talbot Boys” statue stands for. Council discussion ensued between Mr. Pack and Mr. Callahan. Mr. Pack stated that the event for the unveiling of the interpretive signage at the Frederick Douglass Park on the Tuckahoe is not open to the public due to COVID-19 restrictions. He expressed his appreciation to Cassandra Vanhooser, Director, Department of Economic Development and Tourism and Preston Peper, Director, Department of Parks and Recreation, for their efforts to get the plaques in place and for working with members of the Frederick Douglass Park on the Tuckahoe Advisory Committee, including Dale Greene, Kenneth Morris, the great, great, great grandson of Frederick Douglass, Priscilla Morris, a native Talbot Countian whose descendants are listed on the “Talbot Boys” statue, and County Manager, Andy Hollis. Mr. Pack stated that no other Frederick Douglass Park can claim a Frederick Douglass Park on the Tuckahoe, a distinction, in his opinion, which puts us ahead of other parks in Mr. Douglass’ honor and speaks volumes. He stated that the Lieutenant Governor, Secretary of Commerce and the DNR Secretary will be in attendance for the unveiling, after which, the park will be open to the public. Mr. Hollis reiterated Mr. Pack’s previous statement that the plaque unveiling ceremony will not be open to the public because the County went through the permitting process and was trying to limit the number of attendees due to COVID-19 and social distancing concerns. Mr. Pack concluded his comments by concurring with Mr. Hollis’ remarks, stating that he understands why the County had to go through the permitting process for public gatherings in order to keep citizens safe.

- XVI. The Council will reconvene on Tuesday, September 8, 2020 at 4:30 p.m. in Open Session and immediately adjourn into Closed Session for discussion of legal, personnel and real estate matters as listed on the statement for closing the meeting, and for the regularly scheduled meeting at 6:00 p.m.

The meeting adjourned at 8:37 p.m.

The transcript of the August 25, 2020 County Council meeting is available for review in the Office of the Talbot County Manager during regular office hours.

XVII. Summary of Closed Session Held on August 19, 2020:

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 5:05 p.m. to 5:30 p.m.
Place of closed session: Via teleconference
Purpose of the closed session: To consider various matters as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Pack, Callahan, Divilio
Members opposed: None
Abstaining: None
Absent: Leshner (arrived at 5:06 p.m.) and Price (arrived at 5:06 p.m.)

3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Statutory authority	Persons present	Action taken
Discuss personnel matter in Planning and Zoning	GP § 3-305 (b) (1)	Corey Pack, Chuck Callahan, Laura Price, Pete Leshner, Frank Divilio, Andy Hollis, Kim Ferullo, Jessica Morris, Skip Cornbrooks, Esq.	No action

XVIII. Summary of Closed Session held on August 25, 2020:

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 4:35 p.m. to 5:50 p.m.

Place of closed session: Talbot County Free Library Meeting Room, 100 West Dover St., Easton

Purpose of the closed session: To consider various matters as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Pack, Callahan, Divilio, Leshner, Price

Members opposed: None

Abstaining: None

Absent: None

3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Statutory authority	Persons present	Action taken
Discuss personnel matter in Planning and Zoning	GP § 3-305 (b) (1)	Corey Pack, Chuck Callahan, Laura Price (via conference call), Pete Leshner, Frank Divilio, Andy Hollis, Kim Ferullo, Jessica Morris	No action
Discuss personnel matter in Sheriff's Office	GP § 3-305 (b) (1)	Corey Pack, Chuck Callahan, Laura Price (via conference call), Pete Leshner, Frank Divilio, Andy Hollis, Kim Ferullo, Jessica Morris	Council concurred with recommendation
Discuss personnel matter in Office of Law	GP § 3-305 (b) (1)	Corey Pack, Chuck Callahan, Laura	No action

		Price (via conference call), Pete Leshner, Frank Divilio, Andy Hollis, Kim Ferullo, Jessica Morris, Anthony Kupersmith	
Discuss personnel matter in Department of Emergency Services	GP § 3-305 (b) (1)	Corey Pack, Chuck Callahan, Laura Price (via conference call), Pete Leshner, Frank Divilio, Andy Hollis, Kim Ferullo, Jessica Morris, Anthony Kupersmith	No action – discussion postponed
Discuss personnel matter regarding Health Officer	GP § 3-305 (b) (1)	Corey Pack, Chuck Callahan, Laura Price (via conference call), Pete Leshner, Frank Divilio, Andy Hollis, Kim Ferullo, Jessica Morris, Anthony Kupersmith	No action
Discuss appointments to various County boards and committees	GP § 3-305 (b) (1)	Corey Pack, Chuck Callahan, Laura Price (via conference call), Pete Leshner, Frank Divilio, Andy Hollis, Jessica Morris, Anthony Kupersmith	No action
For update on litigation involving Angel Enterprises, Inc.	GP § 3-305 (b) (7) and (8)	Corey Pack, Chuck Callahan, Laura Price (via conference call), Pete Leshner, Frank Divilio, Andy Hollis, Jessica Morris, Anthony Kupersmith	Staff to obtain additional information from outside legal counsel representing the County in the case
Discuss acquisition of aviation easements for Easton Airport	GP § 3-305 (b) (3)	Corey Pack, Chuck Callahan, Laura Price (via conference call), Pete Leshner, Frank Divilio, Andy Hollis, Jessica Morris, Anthony Kupersmith, Micah Risher, Jennifer Lutz, Derek Hollinger	Council concurred with acquisition of aviation easements as proposed

CASH STATEMENT 8/18/2020

BALANCE 8/11/2020	56,369,693.17
CIGNA CLAIMS PAID THRU 8/10/2020	(95,166.35)
STATE REPORT 7/2020	(5,903,945.94)
AGRICULTURAL TRANSFER TAX PAYMENT JULY 2020	(4,160.00)
WF/GF EQUIP LEASE PMT 8/2020	(4,092.00)
RETURNED ELECTRONIC CHECKS	(1,089.78)
INTEREST ON ACCOUNTS 7/2020	3,238.37
DEPOSITS	2,824,000.34
CHECKS	(2,369,405.31)
VOIDED CHECK(S) #343455, #343776	273.15
BALANCE 8/18/2020	<u>50,819,345.65</u>

INVESTMENTS - CERTIFICATES OF DEPOSIT

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		0.14%	20,500,000.00
1880 BANK			10,141,402.47
TOTAL INVESTED			<u>30,641,402.47</u>
PETTY CASH BALANCE			<u>12,275.00</u>
<u>GRAND TOTAL ALL FUNDS</u>			<u>81,473,023.12</u>

CASH STATEMENT 8/25/2020

BALANCE 8/18/2020	50,819,345.65
TOTAL ADP PAYROLL PPE 8/7/2020	(636,313.06)
DEFERRED COMP DED PPE 8/7/2020	(17,099.87)
PENSION DED PPE 8/7/2020	(37,860.24)
DEFERRED COMP PPE 8/7/2020 PLAN 401(A)	(7,175.01)
CIGNA CLAIMS PAID THRU 8/17/2020	(63,209.74)
USDA/RD QTRLY BOND PYMT #92-14	(13,086.00)
USDA/RD QTRLY BOND PYMT #92-16	(6,626.00)
AUGUST 2020 ENTERPRISE LEASE PYMT	(8,960.68)
SALES & USE HOG NECK GOLF COURSE DUE 8/20/2020	(1,137.45)

BANK CHARGES 7/2020	(4,483.41)
RETURNED ELECTRONIC CHECK	(177.50)
ELECTION BOARD PPE 7/28/2020	(9,624.19)

DEPOSITS	2,014,314.42
CHECKS	(524,991.46)

BALANCE 8/25/2020	51,502,915.46
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INVESTMENTS - CERTIFICATES OF DEPOSIT

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		0.14%	20,500,000.00
1880 BANK			10,141,402.47

TOTAL INVESTED	30,641,402.47
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PETTY CASH BALANCE	12,275.00
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<u>GRAND TOTAL ALL FUNDS</u>	82,156,592.93
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