



# TALBOT COUNTY, MARYLAND

County Council

MINUTES

April 12, 2016

Present – President Corey W. Pack, Vice President Jennifer L. Williams, Chuck F. Callahan, Laura E. Price, County Manager R. Andrew Hollis, County Attorney Michael Pullen and Assistant County Attorney Anthony Kupersmith. Council member Dirck K. Bartlett was absent.

- I. Agenda – Mr. Pack requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, April 12, 2016. Mr. Pack later requested Council’s consideration to move *Item VIII*.  
*Proclamation: National Public Safety Telecommunicators Week – April 10-16, 2016* forward on the agenda to *Item VI*; there was no objection.
- II. Minutes - Mr. Pack requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, March 22, 2016.
- III. Disbursements – Mr. Pack requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, March 29, 2016, Tuesday, April 5, 2016, and Tuesday, April 12, 2016.
- IV. Presentation by Partners in Care Upper Shore – Pam O’Brien, Site Coordinator, Partners in Care Upper Shore – Ms. O’Brien briefed the Council on the services provided by the volunteers of Partners in Care Upper Shore, including rides to doctors’ appointments, social events, minor home repairs, transportation following hospital stays, etc. She stated that the organization’s database tracks the talents of its members who often assist the volunteers with matters related to their particular expertise in exchange for transportation services, etc. offered by the volunteers. Ms. O’Brien stated that the only criteria for membership, which currently numbers approximately 400, is that individuals must be at least 50 years old and are ambulatory; there are no membership fees. Council discussion ensued with Ms. O’Brien.
- V. Proclamation: National Public Safety Telecommunicators Week – April 10 – 16, 2016 – Prior to presentation of the proclamation, Clay Stamp, Director of Emergency Services and Assistant County Manager, stated that the purpose of National Public Safety Telecommunicators Week is to recognize the men and women who answer telephone calls from citizens 24 hours a day to dispatch law enforcement and medical personnel to various situations, and are also responsible for facilitating communication between the responding medical units and physicians and hospitals. Mr. Stamp introduced several representatives of the various County and municipal agencies involved in providing or receiving telecommunicator assistance. The Clerk then read a proclamation into the record in recognition of the week of April 10-16, 2016 as National Public Safety Telecommunicators Week. The proclamation spoke of the important link provided by telecommunicators between law enforcement and emergency personnel to the communities they serve. Upon motion by Ms. Price, seconded by Ms. Williams, the Council approved the proclamation. Talbot County Sheriff, Joe Gamble, read a Sheriff’s Salute into the record expressing appreciation to those who provide emergency communication services on behalf of the community; PFC Kakabar of the St. Michaels Police Department and Lt. Wright of the Easton Police Department verbally expressed their appreciation for the valuable services provided by the telecommunicators on behalf of their respective towns. Mr.

Callahan presented the proclamation to Captain Holley Guschke of the Talbot County Department of Emergency Services who accepted on behalf of the telecommunicators in Talbot County.

- VI. Proclamation: April as Month of the Young Child - Prior to presentation of the proclamation, Mary Adkins, Coordinator, Talbot County Judy Center, spoke on behalf of those organizations and agencies which come together to provide integrated services and programming to young children in Talbot County. She emphasized the importance of expending the time and financial resources necessary to help young children in order to help them succeed as adults. Ms. Adkins then introduced representatives of the various early childhood agencies in attendance. The Clerk read a proclamation into the record in recognition of April as Month of the Young Child. The proclamation encouraged individuals and communities to focus on the needs of young children and to support the organizations which meet those needs. Upon motion by Ms. Williams, seconded by Mr. Callahan, the Council approved the proclamation by voting 4 – 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Callahan - Aye

Ms. Price presented the Proclamation to Ms. Adkins who accepted on behalf of the agencies and organizations which provide various services to young children in Talbot County.

- VII. Proclamation: National Healthcare Decisions Day, April 16, 2016 - Lakshmi Vaidyanathan, M.D., Medical Director, Shore Regional Palliative Care Program – University of Maryland Medical System; Maggie Mayo, Chaplain, Shore Regional Palliative Care Program; Michael Tooke, M.D., Medical Director, Talbot Hospice; Kate Cox, Director of Development, Talbot Hospice; The Reverend Jody Gunn, Chaplain, Talbot Hospice – Dr. Vaidyanathan and Dr. Tooke briefed the Council on the importance of adults having a conversation with their families and/or attorney regarding an advanced directive for the type of healthcare they may wish to receive in the future. Dr. Vaidyanathan stated that the purpose of an advanced directive is to ensure that the level of end-of-life healthcare an individual would want to receive is implemented so that family members do not have to make difficult choices for that individual at a very stressful time in their lives. Dr. Vaidyanathan stated that Shore Regional Palliative Care and Talbot Hospice have both launched initiatives to encourage individuals to prepare an advanced directive. Council discussion ensued with the representatives. The Clerk then read a proclamation into the record which spoke of the importance of outlining the healthcare one wishes to receive prior to a time of crisis. Upon motion by Mr. Callahan, seconded by Ms. Williams, the Council approved the proclamation by voting 4 – 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Callahan - Aye

Ms. Williams presented the Proclamation to Dr. Vaidyanathan who accepted on behalf of the Shore Regional Palliative Care Program.

- VIII. Update on Closure of Allen Harim Cordova Facility – Dan McDermott, Executive Director, Upper Shore Workforce Investment Board – Mr. McDermott briefed the Council on the activities of his office related to the forthcoming closure of the Allen-Harim facility in Cordova at the end of July 2016. He expressed his appreciation to Paige Tilghman, Director of the Office of Economic Development, for facilitating the ability of the Upper Shore Workforce Investment Board to have its Rapid Response Team provide on-site information to the soon-to-be-displaced workers. Mr. McDermott stated that his office had spoken with 76

of the 325 workers thus far regarding retraining opportunities for other types of employment as well as opportunities for employment by other local companies in the same industry. He stated that Allen-Harim is encouraging the Cordova plant workers to move nearer to the location of their various facilities in Delaware. Council discussion ensued with Mr. McDermott regarding various facets of the pending closure. Mr. McDermott will continue to update the Council as requested or needed.

IX. Introduction of Legislation:

A BILL TO AMEND BILL NO. 1303, THE 2015-2016 ANNUAL BUDGET AND APPROPRIATION ORDINANCE, AND BILL NO. 1321, A BILL TO AMEND BILL NO. 1303, THE 2015-2016 BUDGET AND APPROPRIATION ORDINANCE TO MAKE ADDITIONAL APPROPRIATIONS FROM UNANTICIPATED REVENUES TO CERTAIN DEPARTMENTS IN THE CURRENT EXPENSE BUDGET, TO AMEND THE CURRENT EXPENSE BUDGET THROUGH FOURTH QUARTER TRANSFERS AND SUPPLEMENTARY APPROPRIATIONS was read into the record by Mr. Pack and brought forward for introduction. Prior to introduction, Finance Director, Angela Lane, stated that the purpose of the proposed legislation is to amend the FY2016 Budget to transfer funds between departments. She stated that transfers between various departments of County government and within the same fund may only be made during the fourth, or last, quarter of the fiscal year, as outlined in the County Charter. She stated that the legislation will not change the total amount of the General Fund Budget, only how the funding is distributed. She then read the proposed changes into the record as outlined in Exhibit “A” as follows:

To amend the Appropriation Budget by changing the following categories:

**State’s Attorney** – Capital Outlay from \$2,500 to \$39,728, an increase of \$37,228

**Board of Supervisors of Elections** – Salaries & Benefits from \$167,139 to \$245,250, an increase of \$78,111;

**County Attorney** – Salaries & Benefits from \$310,981 to \$322,250, an increase of \$11,269;

**Information Technology** – Operating Expense from 109,820 to \$94,820, a decrease of \$15,000; Capital Outlay from \$35,000 to \$99,077, an increase of \$64,077;

**Sheriff** – Capital Outlay from \$275,850 to \$334,675, an increase of \$58,825;

**Volunteer Fire Companies** – Workers’ Compensation from \$29,000 to \$34,400, an increase of \$5,400;

**County Roads** – Operating Expense from \$1,194,318 to 1,094,310, a decrease of \$100,000; Capital Outlay from \$555,000 to \$681,000, an increase of \$126,000;

**Parks & Recreation** – Capital Outlay from \$45,000 to \$65,000, an increase of \$20,000;

**Public Landings & Wharves** – Capital Outlay from \$0 to \$30,500, an increase of \$30,500;

**Library Administration** – Capital Outlay from \$37,284 to \$47,339, an increase of \$10,055;

**Reserve for Contingencies** from \$615,086 to \$288,621, a decrease of \$326,465

**TOTAL FY2015-2016 Budget** from \$3,376,978 to \$3,376,978, an increase of \$0

The legislation was then introduced by Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1326. A public hearing was scheduled for Tuesday, May 3, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

AN ACT TO ESTABLISH THE 2016-2017 ANNUAL BUDGET AND APPROPRIATION ORDINANCE was read into the record by Mr. Pack and brought forward for introduction. Prior to introduction, County Manager, R. Andrew Hollis, stated that the proposed budget for FY2017 is \$79,165,000; the current fiscal year's budget is \$78,640,000 and that Council received requests which totaled \$81,378,683, \$2.7 million more than the current fiscal year budget. He stated that the budget scheduled for introduction reflects an increase of .668% over the current year, but that \$2.156 million in Fund Balance was needed to simply get the County back to its revenue level for the current year following a \$2 million decrease in Income Tax revenues. He stated that the County did manage to maintain its rank as having the second lowest Income Tax, and lowest Property Tax rates in the state. He stated that this Council, as well as the prior Council, has made public safety a top priority; however, those costs continue to increase but the County's revenue stream is not keeping up with the requests. He stated that the County is concerned that in future years, as demand for services continues to increase, sufficient revenue will not be generated to pay for those services. He stated that under the current structure, the Council may be forced to look at a reduction in services in a variety of areas in order to protect Public Safety and Education. Ms. Lane then provided an overview of the proposed FY2017 Budget Ordinance, which proposes increasing the Property Tax rate above what is allowed under the Tax Cap. She stated that the State authorized the ability to increase several years ago, provided all funds are allocated to the public school system. She stated that the budget proposes to override the tax cap by \$470,000, or .66 cents per taxpayer. Ms. Lane stated that prioritization of "Real Needs" included Public Safety and Health (personnel, equipment, and buildings); Infrastructure (roads, buildings, and emergency communications); and Public School Education (above Maintenance of Effort). She then outlined the sources of revenues for the General Fund Budget, and the major General Fund Expenditures and Capital Projects, including County facilities, highway and street projects, and schools. Ms. Lane concluded her presentation by stating that the County is utilizing \$2.2 million in Fund Balance to balance the FY2017 Budget, \$10.5 million in Fund Balance remains, and the \$11 million Rainy Day Fund remains available for catastrophes, emergencies and natural disasters, and that, in her opinion, the County needs to find solutions for long term stability of the County's fiscal situation. Council members thanked Mr. Hollis, Ms. Lane, and her staff for the time and effort they spent drafting the proposed budget and emphasized the increasing difficulty of continuing to provide services for county citizens at the current level in light of the uncertainty of revenue generated from Income Tax. The legislation was introduced by Mr. Callahan, Mr. Pack, and Ms. Williams as Bill No. 1327. Public hearings were scheduled for Tuesday, May 3, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 N. Washington St., Easton, Maryland 21601 and at 7:00 p.m. in the Easton High School Cafeteria, 723 Mecklenburg Avenue, Easton, Maryland. The FY2017 County Budget, as introduced, is available on the County website at [www.talbotcountymd.gov](http://www.talbotcountymd.gov).

A BILL TO REPEAL AND REENACT CHAPTER 70, "FLOODPLAIN MANAGEMENT ORDINANCE," TALBOT COUNTY CODE TO BECOME EFFECTIVE ON JULY 20, 2016 was read into the record by Mr. Pack and brought forward for introduction. Planning Officer, Mary Kay Verdery, stated that the purpose of the legislation is to incorporate suggested and required revisions for a local floodplain ordinance from the Federal Emergency Management Agency – Region 3 and the Maryland Department of the Environment; the amendments are to become effective at the same time as the updated flood insurance rate maps, July 20, 2016. Ms. Verdery also outlined several changes made for clarification purposes and the recommendation that owners proposing new structures or substantial improvements to existing structures on existing lots of record obtain a certified topographic field survey of their property by a licensed professional. Council discussion ensued with Ms. Verdery. The legislation was introduced by Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1328. A public hearing was scheduled for

Tuesday, May 10, 2016 at 2:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington St., Easton, Maryland 21601.

A BILL TO REPEAL AND RE-ENACT THE TALBOT COUNTY COMPREHENSIVE PLAN IN ACCORDANCE WITH THE PROVISIONS OF LOCAL GOV'T. ART. § 10-324, LAND USE ART. §1-405, MD. ANNOTATED CODE, AND WITH §§ 403 (b) and 404 (c), TALBOT COUNTY CHARTER, was read into the record by Mr. Pack and brought forward for introduction. Prior to introduction, Mary Kay Verdery, Planning Officer, and Martin Sokolich, Long Range Planner, briefed the Council on the purpose of the update of the current Comprehensive Plan, enacted in 2005. Ms. Verdery stated that the proposed plan reflects new State regulations and mandates, updates the U.S. Census data, and includes new community topics. She outlined the process by which the proposed Plan was developed, beginning in 2011, and noted several changes included in the proposed Plan, including a different format for organization of the information in order to make the document both easier to read and reference, the combining of several of the smaller chapters, and new definitions. She stated that the visions statements and goals of each chapter have been updated and she outlined those villages for which a Master Plan will be required to evaluate development and redevelopment compatibility, and stated that regional plans and small area plans will now be required for specific development projects. She stated that updates had been made to tier maps to comply with Maryland Senate Bill 236, transportation goals and policies have been incorporated in the proposed Plan, hazard mitigation planning and community resilience have been incorporated, as well as long range plans for economic development and tourism, and village planning processes. Ms. Verdery stated that the proposed Plan is the result of several years of work developed through staff work sessions, public work sessions with both the Council and the Planning Commission, incorporates citizen requests and public comments, and is being forwarded to the Council with the support of the Planning Commission. Ms. Verdery concluded her comments by stating that the proposed Plan expresses and guides development and preservation of the County which is consistent with the vision, goals and policies as outlined in the Plan. Council members expressed their appreciation to members of the public for their interest in the Plan and to Planning and Zoning staff, and the Planning Commission for the tremendous number of hours they devoted into developing the document. The legislation was introduced by Mr. Callahan, Mr. Pack, Ms. Price and Ms. Williams as Bill No. 1329. Public hearings were scheduled for Tuesday, May 10, 2016 at 2:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington St., Easton, Maryland 21601, and at 6:00 p.m. in the Meeting Room of the Talbot County Free Library, 100 W. Dover St., Easton, Maryland.

X. County Manager's Report:

- A. Request from Department of Public Works – Requested Council approval of an application for closure of Three Bridge Branch Road to through traffic on Friday, August 5, 2016 from 4:00 p.m. to 8:00 p.m. in order to accommodate traffic attending the Great Chesapeake Balloon & Wine Festival at 11138 Three Bridge Branch Road. Council discussion ensued with representatives of the various departments responsible for coordinating the proposed closure, and Wayne Dyott of Talbot County Paramedic Foundation, one of the sponsors of the event. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council approved acceptance of the application by voting 4 - 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Callahan – Aye

- B. Request from Department of Public Works – Requested Council approval to submit an application to the Maryland State Highway Administration for Transportation Alternative

Program (TAP) funding in the sum of \$40,000. If approved, said funding will be used for construction of new trails for Phase 2 at Oxford Conservation Park; a 20%, or \$8,000, match is required. Council discussion ensued with County Engineer, Ray Clarke. Upon motion by Ms. Williams, seconded by Mr. Callahan, the Council approved submitting an application for TAP funding by voting 4 – 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Callahan – Aye

- C. Request from Talbot County Department of Parks and Recreation – Requested Council approval to amend the contract with J.J. Clow Electric in the sum of \$23,120.00 for retrofit of the Talbot County Community Center arena with LED lighting; J.J. Clow Electric is the current contractor for the outside lighting retrofit project. Upon motion by Ms. Williams, seconded by Ms. Price, the Council approved amending the contract with J.J. Clow Electric by voting 4– 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Callahan – Aye

- D. Request by Neighborhood Service Center – Requested Council approval to have the Neighborhood Service Center, on behalf of Talbot County, apply for and accept, grant funding from the State of Maryland’s Emergency and Transitional Housing and Services Program in the sum of \$25,900, and a grant from the Homelessness Prevention Program in the sum of \$5,119; said funding will be used for a rental allowance program to provide short-term subsidies to families who are homeless or who otherwise need emergency housing; no County funding is required. Upon motion by Ms. Williams, seconded by Ms. Price, the Council approved submitting the grant application, and accepting the funding, if approved, by voting 4 – 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Callahan – Aye

- E. Talbot County Airport Board – Requested Council approval for the reappointment of Charles Daffin and John “Jack” Pettit to four-year terms on the Talbot County Airport Board; said terms will expire on June 1, 2020. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the reappointments by voting 4– 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Callahan – Aye

- F. Talbot County Economic Development Commission – Requested Council approval for the appointment of Craig Wanner and Andrea Lev to the Talbot County Economic Development Commission; said terms will complete the unexpired terms of Geoff Oxnam and Haim Loran,

respectively, and will expire on June 30, 2016. Upon motion by Mr. Callahan, seconded by Ms. Williams, the Council approved the appointments by voting 4 – 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Callahan – Aye

- G. Talbot County Department of Social Services Board of Directors – Requested Council approval for the reappointment of Laura Heikes and Kate Stinton to three-year terms on the Talbot County Department of Social Services Board of Directors; said terms will expire on June 30, 2019. Upon motion by Ms. Price, seconded by Ms. Williams, the Council approved the reappointments by voting 4 – 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Callahan – Aye

XI. Council Comments:

- Mr. Callahan - Mr. Callahan stated that the Council had had a full meeting and commented on the fact that the Comprehensive Plan had just been introduced. He stated that, in his opinion, it is good to be moving forward. He stated that he and Ms. Williams had recently attended an event sponsored by the Jimmy Bryan Foundation (The Bryan Brothers Building Dreams for Youth Foundation) which raised approximately \$130,000 for the youth of Talbot County. He stated that, in his opinion, we live in a great place and it's great that people support our community.
- Ms. Price - No comments.
- Ms. Williams - No comments.
- Mr. Pack - Mr. Pack echoed Mr. Callahan's statement about the Council having a full meeting, reiterating that the 2017 Budget and the Comprehensive Plan had both been introduced. He stated that a lot of work had gone into the documents and thanked all the staff members and departments who had participated in developing the documents thus far although there is still work to do. He thanked his colleagues for their diligence to date in continuing to move forward toward enactment of the Comprehensive Plan and the 2017 Budget Ordinance. Mr. Pack concluded his comments by stating that Easton Little League would be holding its Opening Day Ceremonies at North Easton Park on Saturday at 8:30 a.m.; the event was postponed from last week due to inclement weather.

- XII. Upon motion by Ms. Price, seconded by Ms. Williams, the Council voted to adjourn to Closed Session for discussion of legal, personnel and real estate matters listed on the Statement for Closing a Meeting, which will be available for public review. The Council's next meeting will be held on Tuesday, April 26, 2016 at 6:00 p.m. The Council will be convening in Open Session at 5:00 p.m. and immediately adjourn into

Closed Session for discussion of legal, personnel, and real estate matters, as listed on the statement for closing that meeting by voting 4– 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Ms. Price - Aye  
Mr. Callahan - Aye

The meeting adjourned at 4:18 p.m.

The transcript of the April 12, 2016 County Council meeting is available for review in the Office of the County Manager during regular office hours.

- XIII. On Tuesday, April 12, 2016 a Closed Session of the Talbot County Council convened at 12:45 p.m. in the County Council Conference Room. Upon motion by Ms. Price, seconded by Ms. Williams, the Council met in Closed Session by voting 4 - 0 as follows:

Mr. Bartlett – Absent  
Mr. Callahan – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Ms. Williams – Aye

Mr. Bartlett arrived at 4:35 p.m.

In accordance with General Provisions Article § 3-305 (1)(i)(4)(7)(8)(14) the purpose of the Closed Session was for personnel matters to discuss appointments to various County boards and committees; for legal matters for legal advice regarding an annexation request by Town of Easton for Route 33, LLC and Standard Fusee Corporation, and for an update on litigation involving Higginbottom and Talbot County; and for legal/real estate matters to discuss negotiating strategy for contract for disposal of County owned property and to discuss a matter concerning business to locate or expand in state. The Closed Session recessed at 1:30 p.m. and reconvened at 4:35 p.m. The Closed Session ended at 5:25 p.m.

- XIV. Public Comment Session on Draft Comprehensive Plan – The Council held a public comment session on the draft Comprehensive Plan at 5:30 p.m. on Tuesday, March 29, 2016 at the Talbot County Free Library in Easton. Prior to comments by the public, Council President, Corey Pack, read a statement into the record stating that the draft document being presented was developed through a series of work sessions with staff, the Planning Commission, and comments provided by the public during the initial public comment session on December 14, 2015. He stated that the draft Comprehensive Plan was released for public review during the week of March 14, 2016; comments received this evening will be considered by the Council for incorporation into a final draft which is scheduled for introduction on Tuesday, April 12, 2016; a public hearing will also be scheduled. Planning Officer, Mary Kay Verdery, then outlined the vision and goals incorporated in the Comprehensive Plan. The public was then provided an opportunity to comment on the draft Comprehensive Plan.
- XV. Work Session with Talbot County Emergency Services Advisory Board – Wayne Dyott, Chairman, Talbot County Emergency Services Advisory Board; Members, Talbot County Emergency Services Advisory Board – The Council held a work session with members of the Talbot County Emergency Services Advisory Board at 4:00 p.m. on Thursday, April 7, 2016. Various members of the Board brought forward the concerns of those in the emergency services field in Talbot County. Topics discussed included salary disparities between Talbot County Emergency Services personnel with emergency services personnel of



several surrounding counties; incentives for retention of employees; potential sources of revenue generation for Public Safety; and status of development of a five-year strategic plan.

**CASH STATEMENT 03/29/2016**

BALANCE 03/22/2016	\$30,479,457.73
AIRPORT SEWER LOAN FEB. & MAR. 2016	(2,608.00)
INTEGRA THRU 3/21/2016	(136,117.91)
USDA SANITARY DISTRICT QTRLY BOND PAYMENT	(2,832.30)
AIP FAA	35,507.53
BD OF ELECTION PPE 3/1/2016	(8,559.99)
INTEGRA RETIREES HEALTH INS.	(10,000.00)
FD/SS/MS WH PPE 3/11/2016	(134,642.73)
MD WH	(33,622.73)
PENSION DED	(32,818.88)
DEFERRED COMP	(10,786.78)
SECU DED	(5,222.03)
ACH TRANSFER	(14,506.75)
DEPOSITS	265,754.31
CHECKS	(1,164,814.70)
VOID CHECK # 306035 & 306410	174.11

**BALANCE 03/29/2016** **29,224,360.88**

**AIRPORT ACCOUNTS**

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	0.00
AIP37	16,762.37
AIP39	73,794.25
AIP40	30,252.21
AIP41	39,343.53

**AIRPORT ACCOUNTS TOTAL BALANCE** **160,152.36**

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.36%	18,000,000.00

**TOTAL INVESTED** **\$18,000,000.00**

**PETTY CASH BALANCE** **\$15,570.00**

**GRAND TOTAL ALL FUNDS** **\$47,400,083.24**

**CASH STATEMENT 04/05/2016**

BALANCE 03/29/2016 \$29,224,360.88

INTEGRA CLAIMS THRU 3/28/2016 (85,002.95)

FD/SS/MS WH PPE 3/31/2016 2,995.63  
 MD WH (535.67)  
 PENSION DED (336.00)  
 DEFERRED COMP (1,240.00)

DEPOSITS 691,831.31  
 CHECKS (1,399,359.42)  
 VOID CHECKS #305589, 305834, 305969 28.18

**BALANCE 04/05/2016 28,426,750.70**

**AIRPORT ACCOUNTS**

AIP-RUNWAY 4-22 EXTENSION ANALYSIS 0.00  
 AIP37 16,762.37  
 AIP39 73,794.25  
 AIP40 30,252.21  
 AIP41 39,343.53

**AIRPORT ACCOUNTS TOTAL BALANCE 160,152.36**

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.36%	18,000,000.00

**TOTAL INVESTED \$18,000,000.00**

**PETTY CASH BALANCE \$15,570.00**

**GRAND TOTAL ALL FUNDS \$46,602,473.06**

**CASH STATEMENT 04/12/2016**

BALANCE 04/05/2016 \$28,426,750.70

BOARD OF EDUCATION MARCH 2016 (2,931,331.00)  
 RETIREE HEALTH INSURANCE APRIL 2016 (17,828.22)  
 INTEGRA CLAIMS THRU 4/4/2016 (59,954.65)  
 ELECTION BOARD PPE 3/15/2016 (8,661.17)

FD/SS/MS WH PPE 3/25/2016 (134,045.25)  
 MD WH (33,360.14)  
 PENSION DED (32,646.79)  
 DEFERRED COMP (10,901.78)  
 SECU DED (5,225.04)  
 ACH TRANSFER (14,511.75)

DEPOSITS			521,816.43
CHECKS			(1,209,155.05)
VOID CHECK # 306600,306602 & 306653			395,959.60
<b>BALANCE 04/12/2016</b>			<b><u>24,886,905.89</u></b>
<b><u>AIRPORT ACCOUNTS</u></b>			
AIP-RUNWAY 4-22 EXTENSION ANALYSIS			0.00
AIP37			16,762.37
AIP39			73,794.25
AIP40			30,252.21
AIP41			39,343.53
<b>AIRPORT ACCOUNTS TOTAL BALANCE</b>			<b><u>160,152.36</u></b>
<b>INVESTMENTS – CERTIFICATES OF DEPOSIT</b>			
<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.36%	18,000,000.00
<b>TOTAL INVESTED</b>			<b><u>\$18,000,000.00</u></b>
<b>PETTY CASH BALANCE</b>			<b><u>\$15,570.00</u></b>
<b>GRAND TOTAL ALL FUNDS</b>			<b><u>\$43,062,628.25</u></b>